

PULASKI SERVICE AUTHORITY BOARD OF DIRECTORS
April 21, 2015

At a special meeting of the Public Service Authority Board of Directors held on Tuesday, April 21, 2015 at 8:00 a.m. in the Board Room of the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia, the following Board members were present: Doug Warren, Chairman; Dave Dean; Dennis Setliff; Nancy Burchett; and Fritz Streff.

Staff members present included: Jared Linkous, County Engineer; Karen Thompson, Assistant County Administrator; Ronnie Nichols, Director of Operations, Maintenance and Transportation; and Gena Hanks, Clerk to the Board.

1. Action Items – Pulaski/Dublin/Radford (PDR) Funds – Dublin Drop Site Improvements

Dr. Warren advised the purpose of the special meeting was to consider approval of a request to allocate \$40,000 for the remaining PDR funds for awarding the bid for Phase II of the drop site in Dublin.

Mr. Linkous advised the Board of Supervisors had approved expenditure of \$120,000, to be paid out of the County's reserves, to be used for improvements to the Dublin Drop site.

Mr. Linkous provided a history of PDR funds which are funds collected by the New River Resource Authority as part of tipping fees, which is an additional charge added on for post closure care for the old Ingles Landfill. Mr. Linkous also described the monitoring requirements for landfill closure, as well as the post closure requirements.

Mr. Linkous described receiving bids on April 1, 2015 for phase 2 Dublin Drop Site improvements, with Simpson Construction being the low bidder at \$367,320.61, which was \$117,379.39 less than the engineer's estimate of \$484,700.00. Mr. Linkous also shared copies of minutes of the November 12, 2012 and December 11, 2012 PSA meetings at which this project was approved by the PSA Board with anticipated funding from the use of PDR funds (excess landfill closure funds).

Mr. Linkous explained that the proposed project was delayed during the construction of the garage addition and PSA water and sewer buildings so as to avoid multiple contractors working at the County garage at the same time.

Mr. Linkous also described an email from Joe Levine, NRRRA Executive Director, noting approximately \$120,000 in PDR funding was used for the completion of interior work at the County Garage and an equal amount of

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funding is recommended to be contributed to the drop site improvements by the Board of Supervisors.

Mr. Linkous advised the staff recommendation for approval of the proposed Drop Center improvements, with the project being funded through the following: Estimated \$222,600 in remaining PDR Funds; \$120,000 from the Board of Supervisors; and \$40,000 from current PSA reserves (\$24,720.61 in contracted costs and \$15,279.39 as a construction contingency).

The PSA also discussed the possible purchase of a horizontal grinder rather than the proposed drop center improvements. Mr. Nichols provided information regarding a used grinder of suitable size to handle the volume of brush being taken to the PSA drop sites.

Ms. Burchett spoke to concerns voiced at the April 14, 2015 PSA meeting related to the status of the Board of Supervisors funding, as well as how the PDR funds were being disbursed. Ms. Burchett suggested a better accounting method in payment of funds by the NRRRA and the PSA which would avoid confusion on the part of the vendors. Ms. Burchett advised of being opposed to the PSA paying for any expenditure towards the garage improvements.

Ms. Burchett advised of being satisfied with the reports provided by staff, noting previous concerns had been resolved.

Ms. Newby advised there would be a much clearer audit trail if the PSA paid the invoices and then requested reimbursement from the PDR funds, which would allow for more accurately tracking records.

Board members discussed the following: the "Pulaski County Projects 2014-2015" listing provided by staff and the overall total expenditures to date; background information leading to the \$40,000 being requested; the \$367,320.61 for Phase II; storm water pond, pads for containers and parking for employees; site master plan; storing of containers and equipment on the site; use of a building that is currently housed at PCHS; timeline for project; and the inability of the PSA Board to purchase a new grinder at this time.

Mr. Dean requested the PSA Board be provided a copy of the blueprint, or overlay, of the site, showing the project and proposed improvements. Ms. Burchett also suggested the Board consider touring the site in the future.

Mr. Linkous described a map of the site, including the locations of the various improvements.

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On a motion by Ms. Burchett, seconded by Mr. Dean and carried, the PSA Board approved allocating \$40,000 for the remaining PDR funds for awarding the bid for Phase II of the drop site in Dublin.

Voting yes: Mr. Setliff, Mr. Dean, Dr. Warren, Dr. Streff, Ms. Burchett.
Voting no: None.

Mr. Setliff requested staff provide a summary of the status of the brush collection at the Dublin Drop Site, including Phase I and Phase II.

2. Other Matters

Dr. Warren advised of plans to attend the *Water is Life* 2015 Conference and Luncheon on April 22, 2015, along with Jay Goad, Chief Operator of the Water Treatment Plant, at which time the Virginia Department of Health Office of Drinking Water would be presenting the Water Treatment Plant with a 2014 Excellence in Waterworks Operations/Performance Award.

3. Adjournment

On a motion by Mr. Dean, seconded by Ms. Burchett and carried, the PSA Board adjourned its special meeting with the next regular meeting of the PSA Board scheduled for Tuesday, May 12, 2015 at 9:00 a.m. in the Board Room of the CAB.

Voting yes: Mr. Setliff, Mr. Dean, Dr. Warren, Dr. Streff, Ms. Burchett.
Voting no: None.



Doug Warren, Chairman



Nancy Burchett, Secretary/Treasurer