



APPLICATION OF EMPLOYMENT

Selected applicants for employment are required to undergo a background, drug and alcohol screening. Some jobs may require a credit check and a driving record check. Pulaski County is an Equal Opportunity Employer and does not discriminate based on race, color, religion, sex, sexual orientation, gender identity/transgender status, marital status, political affiliation, age, national origin, genetic makeup, veteran status or disability, which if needing accommodation, may be reasonably accommodated and commit to following federal, state and local anti-discrimination laws.

*Due to the volume of applications received, only those selected for interviews will be contacted.

*Applications should be submitted to: *Department of Human Resources, 143 Third Street, NW, Suite 1, Pulaski, VA 24301, via fax 540-994-7717 or via email at tnichols@pulaskicounty.org.*

APPLICANT INFORMATION

Name: _____ Phone: _____

Address: _____

Email: _____ Are you a Veteran? Yes No

Which Branch? _____ Is your spouse Veteran? Yes No

Do you possess a CDL? Yes No What class? _____

POSITION YOU ARE APPLYING FOR

Title: _____ Available start date? _____

EDUCATION

GED Bachelor's Degree

High School Diploma Master's Degree

Associate's Degree Doctorate

Which College or University? _____

Field of study? _____

REFERENCES

Name	Title	Company	Phone/email

EMPLOYMENT HISTORY

Employer	City & State of Business	Position	Dates of Employment

Please attach a resume that includes a full description of previous employment and job duties.

Please list the reason for leaving employment: _____

Have you ever been forced to resign or terminated from a position? Yes No

AUTHORIZATION TO CONTACT PREVIOUS EMPLOYER

May we contact your previous employer to discuss position held, duties performed and reason for leaving? Yes No

SIGNATURE/DISCLAIMER

By signing below, I hereby certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that any false or misleading information, whether intentional or unintentional, failure to answer questions or leave blank responses, regardless of time of discovery, on my application or during my interview may result in termination of my employment. I also understand that Pulaski County is required to provide information regarding my employment to Federal or State agencies for use in employment investigations and inquiries. I further understand that the information included with this application is subject to verification and consent to Pulaski County contacting my references and former employer in consideration of my employment.

Applicant Signature: _____ Date: _____

Pulaski County is an At-Will employer. Unless otherwise stated in a written agreement signed by the County Administrator. This means that either the County or the employee may terminate employment at any time for any reason, with or without notice.

SELECTIVE SERVICE/DRAFT REPORTING

Federal law requires most individuals, born male who are U.S. citizens or lawful permanent residents over the age of 18, to register with the U.S. Selective Service per the Military Selective Service Act (50 U.S.C. 3801 et seq). Males who are not registered by age 26 can be ineligible for student financial aid, U.S. Citizenship, federal job training, federal jobs, etc. and subject to prosecution. The Code of Virginia 2.2-2804 requires selective service registration compliance as a condition of employment for agencies of the Commonwealth. New employees to Pulaski County or employees coming back with an extended break in service must complete the following Selective Service Registration Questionnaire to confirm their compliance of Selective Service registration requirement.

Have you complied with the Selective Service requirements? (Have you registered for the draft)?

Yes

No

Does not apply to me

ETHNICITY AND RACE IDENTIFICATION (EEO REPORTING)

Please answer the following in accordance with Equal Employment Opportunity (EEO) Reporting Requirements: *(While the following information is needed for EEO reporting purposes, providing such information is voluntary and will not have an adverse impact on your hiring decision.)*

Are you Hispanic or Latino?

Yes

No

Please select the racial category or categories with which you closely identify:

American Indian or Alaska Native

Asian

Black or African American

Native Hawaiian or Other Pacific Islander

White