



# Pulaski County, VA Application for Employment

Applicants for employment with Pulaski County are required to undergo a criminal background check and a drug/alcohol screening. Employment or continued employment will be contingent upon a successful criminal background check and drug/alcohol screening. If the position you are applying for requires operation of a motor vehicle, a copy of your driving record will also be required. Should you require a reasonable accommodation for an interview, please call 540-994-2406. **CDL DRIVERS MUST ALSO COMPLETE THE CDL DRIVER APPENDIX I**

Pulaski County is an equal opportunity employer. It does not discriminate on the basis of race, national origin, sex, religion, age, or disability status in employment, promotion, demotion, or dismissal

Due to the volume of applications received, only those selected for interviews will be contacted

## Personal Information

Name

Address

City

State

Zip

Phone number

Email address

Are you legally eligible to work in the US?

Yes ☐

No ☐

Are you a veteran?

Yes ☐

No ☐

If Yes, Please give dates of enlistment, branch and type of discharge

Have you ever been dismissed or forced to resign from a position?

Yes

No

If you possess any license (other than Driver's license) please state:

## Position

Position you are applying for

Available start date

Today's Date

Are you able to perform all the functions of the job for which you are applying with or without accommodation?

Yes, without accommodation

Yes, with accommodation

No

If you indicated you can perform all of the functions with an accommodation, please explain how you would perform the tasks and with what accommodation:

## Education

School name

Location

Degree received

Major

## References (business and professional only)

Name

Title

Company

Phone

## Employment History

<b>Employer (1)</b>	Job title		Dates employed
Work phone	Job Duties		
Address	City	State	Zip
			Reason for Leaving
<b>Employer (2)</b>	Job title		Dates employed
Work phone	Job Duties		
Address	City	State	Zip
			Reason For Leaving
<b>Employer (3)</b>	Job title		Dates employed
Work phone	Job Duties		
Address	City	State	Zip
			Reason For Leaving
<b>Other: If applicable</b>	Typing Speed (words per minute)		
What office machines/equipment have you used?			

May we contact your most recent employer to discuss position held, duties performed, most current salary and reason for leaving?

Yes

No

If yes, provide contact name & phone number

## Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my employment being terminated. I also understand that the County is required to provide information regarding my application for employment history to federal and state agencies for use in any employment related investigations and inquiries


By signing below, I hereby certify that all entries and attachments to this application are true and complete to the best of my knowledge. I understand that all information on this application is subject to verification and I consent to contacting references and former employers for employment consideration. I agree and understand that any intentional or unintentional falsification, including not answering specific questions, regardless of time of discovery, may result in termination of my employment with Pulaski County.

Name (please print)

Signature

Date

Employment with Pulaski County is at will unless otherwise stated in a written agreement signed by the County Administrator. This means that either the County or the employee can terminate the employment at any time for any reason, with or without notice.



Use this space for additional information about employment #1

Use this space for additional information about employment #2

Use this space for additional information about employment #3

Use this space for any additional information you want to be considered for the position you are applying for.