

PSA SANITATION WORKER I
Pulaski County Public Service Authority

Department: Public Service Authority

Reports to: Sanitation Supervisor

Supervision Exercised: None

Supervision Received Work is performed with immediate instruction and supervision. Employee will undergo a six month orientation period and will be evaluated at the end of the six month term. Employee will be evaluated annually thereafter.

Classification (FLSA): Non-Exempt, Full-Time

Work Hours: 7:00 a.m. – 3:30 p.m., hours will vary including weekends, nights and holidays

ESSENTIAL FUNCTIONS: Performs routine unskilled work in the collection of solid waste

JOB REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions. Employee must successfully pass a drug test and background check.

RESPONSIBILITIES:

- Lifting and carrying refuse cans from pick-up point and dumping them into refuse truck
- Cleans area around cans or dumpsters
- Assists in the unloading of refuse truck at the landfill
- Operates hydraulic mechanism on back of truck
- Cleans refuse truck and equipment

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to perform continuous heavy manual work at a rapid pace up to a four hour continuous period
- Required to work and cooperate with inmates assigned to refuse truck
- Ability to perform work under varying climatic conditions
- Ability to understand and follow specific oral instructions from supervisor, assistant supervisor and refuse truck driver

ADA REQUIREMENTS: The position requires the ability to lift a minimum of 25 pounds to a maximum of 100 pounds on a daily basis. Ability to step on and off back of refuse truck numerous times daily. Ability to walk a minimum of three miles routinely and a maximum of five miles occasionally.

EDUCATION AND EXPERIENCE:

- Any combination of education and experience equivalent to completion of the seventh grade.

PROFESSIONALISM AND CONFIDENTIALITY:

- Understands and consistently implements all County policies and procedures
- Maintains confidentiality with all vendors and employee transactions and activities
- Shares knowledge and assists other staff with day to day activities to promote effective teamwork to accomplish the goals of the County

TRAINING AND JOB DEVELOPMENT:

- Develop and set own personal goals for acquiring new skills and job growth
- Participate in conferences, workshops, webinars, and other opportunities to maintain current awareness of County trends and for educational growth
- Works with staff to discuss and resolve problems and provide ideas for improvement

Note: This job description is not intended to be all –inclusive. An employee will also perform other reasonably related job responsibilities as assigned by the supervisor or County Administrator. Pulaski County Administration reserves the right to revise or change job duties as the need arises. Moreover, management reserves the right to change job descriptions, job duties or working schedules based on their duty to accommodate individuals with disabilities. The job description does not constitute a written or implied contract of employment.

I have read, understand and accept the duties, standards and expectations required of this position. I hereby affirm my good faith compliance with all County policies and procedures.

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this job.

Check the appropriate box, fill in the needed accommodations, if required, then sign and date.

- I have read and understand this job description and acknowledge that I am able to complete the essential functions required of this job without accommodation.
- I have read and understand this job description and acknowledge that I am able to complete the essential functions required of this job with accommodation(s).

Please list the accommodation(s) needed to fulfill the essential functions of this job description:

Employee Name: _____
(Please print)

Employee Signature

Date