

At a regular meeting of the Public Service Authority Board of Directors held on Monday, January 14, 1991, at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: R. H. Love, Chairman; Carlos Morris; J. Mack Baker; and Archa Vaughan, Jr. Absent: H. W. Huff, Jr.

Also present were Joseph Morgan, County Administrator; H. Ronald Coake, County Engineer; Nancy Burchett, Director, Management Services; and James C. Wallis.

1. Approval of Minutes of December 10, 1991

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the minutes of December 10, 1990; however, Mr. Vaughan requested the minutes be corrected regarding the public hearing on rate increases to note that several individuals asked informational questions and did not speak in opposition to the rate increases.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan, Mr. Love.

Voting no: none.

Not present: Mr. Huff.

2. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board approved accounts payable, as presented, on checks numbered 5103 through 5139, subject to audit.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Love.

Voting no: none.

Not present: Mr. Huff.

3. Citizens Comments

No citizens comments were heard.

4. Reports from the County Administrator & Staff

a. Wurno Warehouses Water Extension

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved providing the following assistance for the Wurno warehouses water extension. The county engineer will furnish waterline extension engineering, and prepare an easement plat and language to transfer the water main extension to the PSA ownership, and will provide supervision of the installation of the water main extension. The fee for additional connections will be the minimum of the current residential connection fee or the Authority's cost plus 10% for any connection expense; however fee for future connections would never exceed \$500 per connection or cost plus 10%.

Voting yes: Mr. Morris, Mr. Vaughan, Mr. Baker, Mr. Love.

Voting no: none.

Not present: Mr. Huff.

b. Appeal of Mandatory Garbage Policy

The Board of Directors reviewed a request from Mr. Michael Henry for exemption

from the mandatory garbage fees.

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors denied Mr. Henry's request for exemption from the mandatory garbage fees.

Voting yes: Mr. Morris, Mr. Vaughan, Mr. Baker, Mr. Love.

Voting no: none.

Not present: Mr. Huff.

c. Jill Drive Water Extension

Mr. Coake reported a water extension to Jill Drive would cost approximately \$25,000. The waterline would need a six inch line and ten connections would be made. However, the waterline would be in a part of the system where fire hydrants could not be installed and the connection would have low water pressure. Mr. Coake recommended proceeding with the project if residents were agreeable to paying a surcharge fee to pay for the cost of the extension. Mr. James Wallis, Director of Social Services and a resident of Jill Drive, advised the Board he thought everyone would agree to pay the surcharge amount.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved proceeding with the Jill Drive water extension, provided the residents were agreeable to a maximum surcharge of \$15.00 per month.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, Mr. Love.

Voting no: none.

Not present: Mr. Huff.

The Board also requested staff to review other subdivisions served by a Poff water supply to determine if a surcharge fee would be economically feasible in order to extend PSA water to these subdivisions.

d. Pepper's Ferry Sewer Line Easement Purchase

Mr. Morgan reported he has recently been advised of the cost for the Pepper's Ferry Sewer line easement from Norfolk Southern Railroad. Said cost is to be \$53,000.00. Mr. Love suggested staff speak with Pepper's Ferry Regional Waste Water Treatment Authority legal counsel regarding this matter. The Board advised staff to request payment for this bill from the Board of Supervisors.

e. Dublin Utility Service

The Board of Directors approved the following procedures regarding the provision of utility services to residents and businesses in the Dublin area of the county:

1. Commercial Refuse Collection - The town will continue to provide commercial services for refuse collection to those dumpster customers currently served outside the town limits until June 30, 1991, with the Public Service Authority to notify affected customers accordingly. The Public Service Authority will review its capability for providing commercial dumpster refuse collection no later than June 1, 1991, regarding continuation of the service after July 1, 1991.
2. Residential Refuse Collection - The PSA will pick up all residential refuse collection customers outside of the town limits through June 30, 1991. Prior to June 1, 1991, the PSA will give further consideration to the

town's request for provision of service to those out of town residential customers served by the town for refuse collection prior to September 1990.

3. Sewer Service Area - I understand the town administrator will draft a proposal for a town sewer service area extending outside of town boundaries, where town service would be more advantageous to citizens than service through the county system.
4. Sewer Transmission Along Rt. 100 - I also understand the town administrator will prepare a agreement for transmission of sewage through the town owned system along Rt. 100 between the end of the county force main serving the Interstate 81, Exit 32 area, and the Town of Pulaski sewer transmission main to the Pepper's Ferry Regional Waste Water Treatment Authority at its crossing of Rt. 100. Until the completion of this transmission agreement, the county sewer from the Interstate 81, Exit 32 area, will continue to be treated as a commercial sewage customer for the town.
5. Water Purchase Contract - The amendment to the contract for water purchased by the town from the Authority is to be changed to allow a five year review of the water cost formula and to clarify the retention of the arbitration provisions of the original contract.
6. Water Connection Improvement - The county engineer will review town plans for replacing a six inch meter and six inch water main with a twelve inch meter and associated appurtenances at the interconnection of the town and county water systems along Rt. 100, south of the town. The county engineer's review will determine whether the improvements proposed will result in improved service and if any improvements made should be provided by the town or the county, in keeping with the terms of water service provision to the town from the Authority.

f. PCSA Report

The Sewer Authority did not meet during the month of December. Therefore, no report was given.

g. Current Authorized Projects

All projects were discussed and reviewed as follows:

- Banking Services RFP
- New River Sewer Extension
- Negotiation of Renewal of Agreement with Towns for Water and/or Sewer Service
- Backflow Prevention Policy and Ordinance
- Brookmont Waterline Extension
- Claytor Lake State Park Waterline Extension Design and Bidding

h. Matters Under Review

Matters were reviewed as follows:

- Town of Pulaski Utility Service Area Redefinition

5. Executive Session - 2.1-344(A) - Personnel Matters

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors entered into executive session under Section 2.1-344(A) of the 1950 Code of Virginia, as amended, to discuss personnel matters.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Love.

Voting no: none.

Not present: Mr. Huff.

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board returned to regular session and adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Public Service Authority Board of Directors of Pulaski County, Virginia, has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.1-344.1 of the Code of Virginia requires a certification by this Board of Directors that such executive meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Public Service Authority Board of Directors of Pulaski County, Virginia, hereby certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Mr. Love.

Voting no: none.

Not present: Mr. Huff.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the following personnel matters:

a. A 5% salary increase for James Tabor due to successful completion of the Class II Operators license. New salary to be \$14,923 (Range 5 Step L1).

b. Personnel in the Water Department will rotate the on-call responsibilities during week nights among all five employees; a PSA vehicle being provided to the employee who is on-call; and employee on-call during week nights will receive one hour of compensatory straight time for on-call duty.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, Mr. Love.

Voting no: none.

Not present: Mr. Huff.

6. Adjournment

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that the meeting be adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, February 11, 1991, at 9:00 a.m. in

the County Administration Building, 143 3rd Street, N.W., in the Town of Pulaski.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, Mr. Love.

Voting no: none.

Not present: Mr. Huff.

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R. H. Love, Chairman

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J. Mack Baker, Secretary