

At a regular meeting of the Public Service Authority Board of Directors held on Monday, September 14, 1992, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, the following members were present: H. W. Huff, Jr.; J. Mack Baker; Carlos Morris; Archa Vaughan, Jr.; and David L. Merrill.

Also present were H. Ronald Coake, County Engineer and Nancy M. Burchett, Director, Management Services.

1. Citizens Comments

No citizen comments were heard.

2. Reports from the County Administrator and Staff

a. Water Distribution Staff Reorganization Due to Meter Reader Vacancy

The Board of Directors were advised that Mr. James McCraw, part-time meter reader, had recently left employment with the Public Service Authority. Mr. Coake reported an existing employee (truck driver for the landfill) may be utilized to assist with the meter reading and provide backup assistance to the county general fund activities of animal license checking and pump and haul driver. By combining the two positions, a savings of \$15,000 would be realized. Therefore, it was recommended that one-half of the savings be used to provide salary increases to the water staff and one-half of the savings be shared equally between the Public Service Authority and the county through a reduction in the payment of the Authority to the county for administrative fees.

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved the above staff recommendations regarding the reorganization of the water distribution staff.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Huff, Mr. Morris, Dr. Merrill.

Voting no: none.

b. Transfer of Connections on Wakely Phillips Subdivision

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved a request from Lena B. Stroupe to allow Johnnie Lee Alderman, Lot #1, Wakely Phillips Subdivision, to transfer his rights to the waterline installed by Wakely Phillips to Lena B. Stroupe. Said approval contingent upon not setting a precedent.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan, Mr. Huff, Dr. Merrill.

Voting no: none.

c. Survey of Interest in Water Service for Citizens South of New River

Staff reported that Supervisor Fariss has requested a survey of residents south of the New River to determine interest in county water service. A message on the back of the quarterly garbage bills had been suggested as the means to survey the residents of the New River area. The Board of Directors expressed no objections to the survey.

d. Wurno Warehouse Connection and Billing Status

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the deed of easement between Wurno Warehouses, Inc. and the Public Service Authority, a copy of which is filed with the records of this meeting.

Voting yes: Mr. Baker, Mr. Morris, Mr. Huff, Mr. Vaughan, Dr. Merrill.
Voting no: none.

e. Health Department Waterworks Operation Fee

The Board of Directors were advised of a new fee which the Public Service Authority would have to pay to the state. Said fee is \$1.50 per water customer. Mr. Coake reported a public hearing on increasing this fee is to be held on September 22, 1992, in Abingdon, Virginia, and encouraged the board members to attend. Mr. Huff requested staff to determine if this state fee could be passed on to the customer.

f. Industry Billing for Large Volume Users

Mr. Huff reported he thought a reduced rate for large industry volume users would conflict with the Farmers Home Administration loan agreements with the Public Service Authority. Mr. Huff requested a legal opinion on the matter.

g. Harvey DeHart - Refund Request - Account #925586

The Board reviewed correspondence from Mr. Harvey DeHart requesting a refund on garbage fees paid due to not using the garbage collection service.

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors agreed to adjust Mr. DeHart's bill to the \$7.50 per month non-user rate, unless he can document that the lake property in question has been totally vacant.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan, Mr. Huff, Dr. Merrill.
Voting no: none.

h. Water Treatment Plant Residue Disposal at NRV Airport - Status of Approval

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors authorized staff to execute an agreement with the New River Valley Airport, a copy of which is filed with the records of this meeting.

Voting yes: Mr. Morris, Mr. Baker, Mr. Huff, Mr. Vaughan, Dr. Merrill.
Voting no: none.

i. Change in October and November Meeting Dates

The Board of Directors set the next regular meeting date for Tuesday, October 13, 1992, due to the Columbus Day Holiday falling on Monday, October 12th. The Board agreed not to change the November meeting date.

j. Request for Exemption from Non-user Water Fee for Sunset Terrace Apartments

The Board of Directors reviewed a letter from Robert L. Poff regarding the Sunset Terrace Apartments being exempt from PSA non-user water fees due to being served by a private water company. Mr. Coake reported the State Corporation Commission had been contacted and they advised a franchise has to be issued to the private water company before the property would be exempt from the PSA non-user water

fees. Further, the private water company for Sunset Terrace Apartments did not have a franchise. Based on this information, the Board denied exempting Sunset Terrace Apartments from PSA non-user fees.

k. Revised User Agreement and Rules and Regulations and Proposed Industrial Ordinance

The Board of Directors reviewed proposed drafts of Revised User Agreement and Rules and Regulations and Proposed Industrial Ordinance. Mr. Coake reported the Revised User Agreement and Rules and Regulations change rules and regulations with the Pepper's Ferry Regional Waste Water Treatment Authority to reflect changes required by the Federal/State pre-treatment programs. In addition, the Board of Supervisors will also need to adopt the agreement.

l. New River Sewer System Dedication

Discussions were held on this matter and Board members were asked to participate, as well as provide any suggestions for the dedication.

m. Brookmont Water Fire Hosing Dedication

Discussions were held on this matter and Board members were asked to participate, as well as provide any suggestions for the dedication.

n. Parrott Water Tank Painting - Change Order

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors approved Change Order Number One on the Parrott water tank painting due to the old painting containing lead. Said change order will increase the contract price by \$7,620.00 for a total of \$38,120.00.

Voting yes: Mr. Vaughan, Mr. Morris, Mr. Huff, Mr. Baker, Dr. Merrill.

Voting no: none.

o. Wheeling Water in Dublin Service Area

The Board of Directors were advised staff had allowed the Town of Dublin to tap directly to the PSA waterline on Bagging Plant Road, Rt. 1030, for the new Lucky Winner building due to the Town of Dublin lines not having adequate fire flow protection. Staff recommended this arrangement be extended throughout the Dublin water service area; however, the Town of Dublin would be required to reciprocate for the PSA service at the new airport industrial park. The Board requested this arrangement be in writing.

p. Brookmont Construction Change Orders

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved change orders one and two on the Brookmont construction project with Cherokee Construction Company with the understanding change order number one would not be paid for by the Public Service Authority.

Voting yes: Mr. Morris, Mr. Vaughan, Mr. Huff, Mr. Baker, Dr. Merrill.

Voting no: none.

q. Delinquent Collection Staff Activity

A report on the status of delinquent accounts will be made at the regular meeting of the PSA in October. The Board reviewed correspondence regarding the temporary engagement of Mike Jenkins for delinquent account verification and collection and the designation of Larry Vest for the responsibility in monitoring account billing.

r. PCSA Report

Mr. Morris reported the Pulaski County Sewerage Authority may be requesting authority from the PSA to read the water meters. Mr. Morris further reported the PCSA had complained about meter readings information currently being supplied by PSA staff and Data Processing being thirty to sixty days old. In addition, mandatory garbage charges had been assessed on the PCSA pump station's bill which they felt should be waived. Mr. Coake stated he had requested the PCSA to request the above in writing to the PSA Board of Directors.

s. Termination of Practice of Supplying Pressure Reducing Valves

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved discontinuing the practice of supplying water pressure reducing valves to customers of the PSA effective January 1, 1993.

Voting yes: Mr. Morris, Mr. Vaughan, Mr. Baker, Mr. Huff, Dr. Merrill.

Voting no: none.

t. Current Authorized Projects:

- Banking Services RFP
- New River Sewer Extension
- Negotiation of Renewal of Agreement with Towns for Water and/or Sewer Service
- Backflow Prevention Policy and Ordinance
- Brookmont Waterline Extension
- Claytor Lake State Park Waterline Extension Design and Bidding

u. Matters Under Review:

- AT&T Request to Waive Debt Service Charge
- Montgomery County PSA Sewer Capacity Lease or Purchase
- Feasibility of Water Service to Riverbend Subdivision

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved accounts payable as presented on checks numbered 5998 through 6045, subject to audit.

Voting yes: Mr. Morris, Mr. Vaughan, Dr. Merrill, Mr. Huff, Mr. Baker.

Voting no: none.

5. Other Matters

Ms. Burchett reported the PSA had recently been served with a law suit from

Mr. George L. Turner, who had been involved in a vehicle accident with a PSA refuse truck in 1989.

6. Adjournment

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Tuesday, October 13, 1992, at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski.

Voting yes: Mr. Vaughan, Mr. Morris, Dr. Merrill, Mr. Huff, Mr. Baker.

Voting no: none.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary