

At a regular meeting of the Public Service Authority Board of Directors held on Monday, November 9, 1992, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr.; J. Mack Baker; Carlos Morris; Archa Vaughan, Jr.; and Dr. David L. Merrill.

Also present were Ronald Coake, County Engineer; Larry Vest, Refuse Supervisor; Mike Jenkins; and Nancy M. Burchett, Director, Management Services.

1. Citizen Comments

No citizen comments were heard.

2. Reports from the County Administrator & Staff:

a. Delinquent Collection Staff Activity

Mr. Jenkins reviewed with the Board of Directors charts comparing delinquent accounts from June, 1992 to September, 1992, for accounts who have never made a payment for refuse service. Mr. Jenkins further reported he had verified that 171 of the accounts owned property and a lien could be obtained for the delinquent amount owed. Mr. Huff encouraged staff to proceed with filing of liens as soon as possible. In addition, Mr. Jenkins reported the delinquency could be reduced by writing off delinquencies prior to the refuse service being made mandatory. This would result in a write off of \$30,107.25.

Mr. Morris asked if staff had responded to comments at the rate increase public hearing regarding individuals being billed who are deceased. Mr. Morris was advised staff is presently reviewing all accounts for accuracy.

Mr. Vest reviewed with the Board of Directors cut off lists breakdowns for all account types from the period of June, 1992, to October 15, 1992 and the effectiveness of the delinquent letters. He reported a total of 1,097 delinquent letters being mailed in June, 1992 with only 399 delinquent letters being mailed on October 15, 1992.

Mr. Huff suggested staff consider advising customers of additional charges, should their neighbors put garbage in with theirs. In addition, the Board requested a figure on total receivables by category with the amount of liens total receivable to be separate from other receivables.

b. Brookmont Water & New River Sewer Service

The Board reviewed information being given to users in the Brookmont and New River areas explaining the procedures for service start-up.

c. Stigger Hill Sewer Service

The Board of Directors were advised the Assistant County Administrator, Peter Huber, would be submitting a grant/loan application to Farmers Home Administration for sewer service to the Stigger Hill area of the county.

d. Rate for Sewer Only Customers

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved a flat rate for sewer only service to be \$25.00 per residence per

month, with the opportunity given for the resident to install a meter on their well convenient for PSA meter reading, should they believe the \$25.00 flat rate is not equitable.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, Dr. Merrill, Mr. Huff.

Voting no: none.

e. Morris Dawson Bill of Complaint Demurrer and Lakewood Estates Accounting Analysis

The Board reviewed the demurrer filed by the county attorney in response to Mr. Morris Dawson's law suit. The Board also reviewed an accounting analysis prepared by staff indicating that Lakewood Estates residents owe the Public Service Authority a maximum of \$41,210.42 as of June 30, 1992.

The Board of Directors authorized staff to advise the users of the Lakewood Estates water system that the PSA would be turning over the operation of the water system to the residents as of June 30, 1993. At that time, the PSA would write off any costs due for the Authority's operation of the system since FY 82 with the only additional payments from the residents due the PSA to be any outstanding deed of trusts on the debt service.

f. News Article on Water Theft

The Board of Directors reviewed a recent news article regarding a homeowner under bankruptcy convicted of water theft by running a garden hose to a water meter well next door.

g. Water Treatment Plant Residue Disposal Permit

The Board of Directors reviewed correspondence from the Water Control Board notifying the public hearing on the permit will be required. Mr. Coake advised the permit was required in order to place water treatment plant solids residuals on the airport property.

h. Saint Albans Fire Line Costs Reallocation

Mr. Coake reported he had not been able to complete his evaluation of possibly reducing the additional monthly availability charge to Saint Albans Hospital.

i. County Attorney review of Certificate of Necessity and Public Convenience Filed by New River Water Company (Tyson Hills, Bellavista, and Riverbend)

The Board of Directors were advised that the Board of Supervisors had requested the County Attorney to review this matter and a public hearing had been continued from the October meeting of the Board of Supervisors to the November meeting. In addition, company owners indicate they will either operate the system under the State Corporation Commission supervision, which allows SCC review of rates, or as a small unregulated systems.

j. Riverbend Subdivision Waterline Extension Cost and Feasibility

Mr. Coake reported this project had been determined not cost effective or feasible.

k. Pepper's Ferry Agreement Changes for EPA industrial Discharge Compliance

The Board of Directors were advised a public hearing will be held on Thursday, November 12, 1992 on the proposed pre-treatment regulations for Pepper's Ferry. In addition, it was suggested the member jurisdictions undertake review of the ordinance and regulations changes by early 1993 in order to reach compliance with EPA on pre treatment standards. It was noted the necessary documents are still being drafted.

l. Low Volume and Non-User Charge for Commercial Garbage Accounts

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board approved a low volume and non-user charge for commercial garbage accounts. The non-user fee is to be set at 85% of the standard commercial fee (85% of \$20 per month equals \$17) with the low volume business, with less than five employees, be allowed to have the same low volume rate as a residential low volume user (no more than one thirty-two gallon can of garbage every two weeks).

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan, Dr. Merrill, Mr. Huff.

Voting no: none.

11. Request from Blue Ridge Cellular for exemption from Refuse Fee

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved a request from Blue Ridge Cellular for exemption from refuse fees due to no garbage being generated or picked up at Blue ridge Cellular.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan, Dr. Merrill, Mr. Huff.

Voting no: none.

m. Brookmont and New River Dedications

Staff reported no definite plans had been made for the dedications. A possible date of January was suggested as an appropriate month for the dedications.

n. Claytor Lake State Park Water and Sewer Extensions

Mr. Coake reported the PSA would be providing both water and sewer service to the state park for sure due to the recent referendum passing. He advised the waterline has been designed and the design has been approved by the Health Department. However, several easements will need to be obtained on the project.

o. 1992 Virginia Water and Sewer Rate Report

The Board of Directors were given a copy of the 1992 Virginia Water and Sewer Rate Report as prepared by Draper Aden and Associates for review.

p. PCSA Report

Mr. Coake reported the PCSA had purchased a computer to do their billing. He also reported the PCSA may be interested in servicing the old AT&T site with sewer service. Mr. Morris reported the PCSA had also complained about being billed for water which the meter had been pulled. Staff was requested to determine if this billing was in error.

q. Current Authorized Projects:

All projects were discussed and reviewed as follows:

- Banking Services RFP
- Negotiation of Renewal of Agreement with Towns for Water and/or Sewer Service
- Backflow Prevention Policy and Ordinance
- Claytor Lake State Park Waterline Extension Design and Bidding
- Legal Opinion on Industrial Bulk Rates for Water

r. Matters Under Review:

- AT&T Request to Waive Debt Service Charge
- Montgomery County PSA Sewer Capacity Lease or Purchase
- Feasibility of Water Service to Riverbend Subdivision

3. Approval of Minutes of October 13, 1992

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved the minutes of October 13, 1992.

Voting yes: Mr. Vaughan, Mr. Morris, Dr. Merrill, Mr. Huff, Mr. Baker.
Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved accounts payable as presented on checks numbered 6114 through 6174, subject to audit.

Voting yes: Mr. Morris, Mr. Vaughan, Dr. Merrill, Mr. Huff, Mr. Baker.
Voting no: none.

5. Adjournment

There being no further business, the Board adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, December 14, 1992 at 9:00 a.m. in the County Administration Building, 143 Third Street, N.W., in the Town of Pulaski, Virginia.

Voting yes: Mr. Vaughan, Mr. Morris, Dr. Merrill, Mr. Huff, Mr. Baker.
Voting no: none.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary