

At a regular meeting of the Public Service Authority Board of Directors held on Monday, December 14, 1992, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr.; J. Mack Baker; Carlos Morris; Archa Vaughan, Jr.; and Dr. David L. Merrill.

Also present were Joseph N. Morgan, County Administrator; Ronald Coake, County Engineer; Peter Huber, Assistant County Administrator; Larry Vest, Refuse Supervisor; Mike Jenkins; Nancy Burchett, Director, Management Services; Kenny Bowling; Jack Bowling, all with Dublin Fair Acres Ltd. Partnership; and Jesse McCormick of K & K Kamper Korral.

1. Citizens Comments

No citizen comments were heard.

2. Reports from the County Administrator & Staff:

a. Delinquent Collection Staff Activity

Mr. Vest reviewed with the Board of Directors a delinquent letter listings report from June, 1992 to November, 1992. Mr. Vest reported much progress had been made in collections since the first delinquent letters had been mailed to type six, county residential garbage customers, in June. Mr. Jenkins reported staff had finalized notification efforts to delinquent county refuse customers with certified letters being mailed on November 24, 1992 advising delinquent garbage customers of lien being taken by the PSA for delinquent amounts. He further stated 140 accounts had been identified as property owners and a lien could be taken for these accounts.

Mr. Morgan noted, however, that landlords still needed to be advised of the responsibility to pay up to ninety days of outstanding bills not covered by deposits before liens could be placed on any amounts owed by tenants. Also, an additional amount for county residential garbage accounts which are owed by tenants will need to be written off as uncollectable by the Board of Directors.

Mr. Morris requested staff to provide a figure on total receivables by category. It was also suggested the lien amount be shown separately.

b. Stigger Hill Sewer Service

Mr. Huber reported that Farmers Home Administration was willing to extend sewer service to the Stigger Hill area by a change order to the New River sewer project. He further advised the majority of residents had signed a petition wanting the service and had indicated a willingness to pay \$50.00 per month for the sewer service.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors authorized staff to extend sewer service to the Stigger Hill area through a change order or other means should the Board of Supervisors obtain Farmer's Home Administration funding.

Voting yes: Mr. Baker, Dr. Merrill, Mr. Vaughan, Mr. Morris, Mr. Huff.  
Voting no: none.

c. Pepper's Ferry Agreement Changes

The Board reviewed a summary memorandum regarding changes to the Pepper's Ferry User Agreement in addition to its rules and regulations. Staff requested that formal adoption of the changes be deferred until the January PSA meeting with Charles Maus being requested to attend to answer questions from the Board of Directors.

d. Banking Service RFP

Mr. Morgan reported staff planned on issuing a request for proposals for banking services to include a lockbox agreement with the bank to retrieve mail and deposit payments for the PSA bank account prior to transmitting the payment stubs to the Authority staff for posting. A return mail envelope would be provided to PSA customers with each bill. This would cost approximately four cents more per bill.

In addition, Mr. Morgan reported the Treasurer's Office will be accepting PSA payments at the Stone Courthouse location beginning in 1993.

e. Issuance of Virginia Water Pollution Control Abatement Permit - Water Treatment Plant Residue

The Board of Directors reviewed correspondence from Olver, Inc. indicating progress being made on the permit. However, the engineering fee billed by Olver, Inc. was felt to be excessive by the county engineer and he is currently discussing the bill with Olver, Inc.

f. Water Treatment Plant Passed Virus Test

The Board of Directors reviewed correspondence from the Virginia Department of Health certifying compliance with the virus free standards required by the U.S. Environmental Protection Agency.

g. Right-of-Way Acquisition - Rts. 644, Hurston Road, & 788, Jennings Road

The Board of Directors reviewed correspondence from the Virginia Department of Transportation indicating plans to improve Rts. 644 and 788 next year. The Board requested the county engineer to determine the cost from the right-of-way relocation and request the Board of Supervisors to include such cost in the upcoming year's county budget.

h. Proposed Water Rates for Campgrounds

Mr. Jesse McCormick, owner of K & K Kamper Korral, located near Claytor Lake, appeared before the Board for clarification on the water rates for his campgrounds once waterlines are installed in the Claytor Lake area. Mr. Coake reported he had advised Mr. McCormick the present policy pertaining to trailer parks and vacant houses would apply to the campgrounds with charges to be one minimum charge plus 75% of minimum for each camp site rented full time.

The board confirmed that the policy for campgrounds would be same as the present policy for vacant houses for residents, with charges to be one minimum charge plus 75% of minimum for each additional camp site rented full time.

i. Fair Acre Sewerline Extension - Bowling Proposal

The Board of Directors reviewed a request from Dublin Fair Acres Ltd. Partnership for a sewer extension of approximately 1,050 feet at the Fair Acres Subdivision. Mr. Coake reported the extension would add six to eight additional sewer connections which would generate approximately \$1,080 to \$1,440 per year additional revenue in excess of expenses. The proposal requests the PSA to pay for the cost of material and the county engineer to design the project. The cost of the material was estimated to be \$6,160 by the county engineer.

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved the proposal for a sewerline extension at Fair Acres per the recommendation of staff with costs to be \$6,160. Said approval, however, is contingent upon all necessary easements being obtained.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan, Dr. Merrill, Mr. Huff.  
Voting no: none.

Mr. Kenny Bowling of Dublin Fair Acres Ltd. Partnership also requested the Board of Directors to consider a reduction in hookup fees for the Martin Building and the UPS Building. Mr. Coake suggested a reduction in hookup fees be considered if Dublin Fair Acres would consider extending the sewer line an additional 200 feet. The Board requested this item be submitted in writing for the Board to consider at the regular meeting for January, 1993.

j. Parrot Water Tank Painting

The Board was advised of a dispute over procedures followed to paint the Parrot tank and the amount due for the work completed between the PSA staff and the contractor of the Parrott tank painting. All parties involved met on December 7 and a compromise solution was reached for the PSA to retain \$7,500 of the total contract amount of \$38,000 for the next year. Before the end of one year, the tank will be reinspected and lack of workmanship to meet the work purchased will be repaired prior to the retainage of \$7,500 being released. The Board of Directors ratified this settlement as a solution to the dispute.

k. Town of Pulaski Bulk Water Agreement

Mr. Morgan reported he hoped to complete negotiations regarding the Town of Pulaski bulk water agreement prior to the Town Manager Holycross leaving. In addition, Magnox, Inc. is requesting confirmation of ability to purchase surplus water. Further, Mr. Morgan suggested that confirmation of this be included in the water agreement with the Town of Pulaski.

l. PCSA Report

Mr. Morris reported the Sewerage Authority had collected \$13,000 from the Pepper's Ferry Regional Wastewater Treatment Authority. He also reported the PCSA was having some trouble with billing. Mr. Morris submitted a copy of the PCSA audit report to county staff for filing.

m. Current Authorized Projects: All projects were discussed and reviewed as follows:

- Brookmont and New River Dedications
- Negotiation of Renewal of Agreement with Towns for Water and/or Sewer Service
- Backflow Prevention Policy and Ordinance

- Claytor Lake State Park Waterline Extension Bidding and Sewer Design
- Lakewood Estates Water System Return of Operation to Residents
- Legal Opinion on Industrial Bulk Rates for Water

n. Matters Under Review:

- Montgomery County PSA Sewer Capacity Lease or Purchase
- Feasibility of Water Service to Riverbend Subdivision
- Saint Albans Fire Line Cost Reallocation

3. Approval of Minutes of November 9, 1992

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors approved the minutes of November 9, 1992.

Voting yes: Mr. Vaughan, Mr. Morris, Dr. Merrill, Mr. Huff, Mr. Baker.  
Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved accounts payable as presented on checks numbered 6175 through 6228, subject to audit.

Voting yes: Mr. Morris, Mr. Vaughan, Dr. Merrill, Mr. Huff, Mr. Baker.  
Voting no: none.

5. Adjournment

There being no further business, the Board adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, January 11, 1992 at 9:00 a.m. in the County Administration Building, 143 Third Street, N.W., in the Town of Pulaski, VA.

Voting yes: Mr. Vaughan, Mr. Morris, Dr. Merrill, Mr. Huff, Mr. Baker.  
Voting no: none.

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H. W. Huff, Jr., Chairman

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J. Mack Baker, Secretary