

At a regular meeting of the Public Service Authority Board of Directors held on Monday, April 12, 1993, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker, Secretary; Carlos Morris; Archa Vaughan, Jr.; and Dr. David L. Merrill.

Also present from county staff were: Joseph N. Morgan, County Administrator; Ronald Coake, County Engineer; Peter M. Huber, Assistant County Administrator; Larry Vest, Refuse Supervisor; and Nancy M. Burchett, Director, Management Services.

1. Citizen Comments

No citizen comments were heard.

2. Reports from the County Administrator and Staff

a. Delinquent Collection Staff Activity

The Board of Directors reviewed a delinquent letter activity report for all account types and cutoff lists, as presented by Larry Vest. In addition, the Board reviewed a report on accounts receivable due. The Board discussed the receivables for garbage service and present means of collecting. Dr. Merrill stated he had been contacted by an individual who has never been billed for the garbage service, although the individual has requested to be billed for the service. Dr. Merrill advised the individual has a place on the lake and is only there a short period of time during the year but does use the service. The Board also discussed possible alternative means of disposing and collecting garbage in the county in the future which might be more economical. The Board directed staff to prepare a list of alternative means of disposing and collecting garbage for the Board to review within the next year.

b. FY 94 Budget Proposal

The Board reviewed and discussed the FY 94 budget proposal as submitted by staff. The Chairman stressed the need for the PSA Board of Directors to review very closely every expenditure in the proposed budget for FY 94.

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors authorized staff to advertise the following public hearing notice regarding possible increases in residential refuse rates:

**NOTICE TO ALL OWNERS, TENANTS AND OCCUPANTS OF PROPERTY TO BE SERVED OR SERVED BY PULASKI COUNTY PUBLIC SERVICE AUTHORITY, AND TO ALL OTHERS INTERESTED**

Notice is hereby given that the Pulaski County Public Service Authority will hold a public hearing on Monday, June 21, 1993, at 9:00 a.m. in the Pulaski County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, Virginia, on the revision of a schedule of rates, fees and charges for garbage collection services at which hearing owners, tenants and occupants of property to be served or served by the Authority and all others interested will have an opportunity to be heard.

The proposed changes in rates, fees and charges to be approved by the Authority at its meeting following the public hearing on June 21, 1993, for

garbage collection services are as follows:

- REFUSE - RESIDENTIAL CUSTOMERS - \$13.00 per month or \$39.00 quarter for full service
- \$ 9.75 per month or \$29.25 quarter for non-users
- \$ 7.50 per month or \$22.50 quarter for low volume users

Additional related information, if any, is available for public inspection from and questions may be directed to, the Pulaski County Administrator's Office from 8:00 a.m. to 5:00 p.m., weekdays, 143 Third Street, N. W., Pulaski Virginia or by calling 980-7705.

For disabled individuals who may require special auxiliary aids or services, reasonable accommodations will be made available by the county upon request. Please contact the county's ADA Compliance Officer at 703-980-7800 (TDD accessible) or 703-980-7705, ten days prior to the above hearing/meeting date to arrange for these special accommodations.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Huff.  
Voting no: none.

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors resolved to study, review and delay any action on the proposed FY 94 budget until the regular May meeting of the Board of Directors.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Huff.  
Voting no: none.

c. Acceptance of FY 92 Audit Report

The Chairman inquired about Note 10, Deferred Compensation Plan. Additional information is to be provided to the Board regarding this program for employees. Also, the Chairman requested this item be reviewed each year.

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors accepted and acknowledged receipt of the FY 92 audit report.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Huff.  
Voting no: none.

d. FY 92 Dublin Settlement Billing

The Board of Directors reviewed correspondence to the Town of Dublin regarding the FY 92 settlement billing on water, and the water rate for FY 93-94. The settlement billing would result in a credit to the Town of Dublin in the amount of \$23,832.94; however, with an outstanding amount due from the Town of Dublin being applied to the credit, the result would mean a total due from the Town of Dublin in the amount of \$11,444.84.

The rate for FY 93-94 to the Town of Dublin for water was calculated to be \$1.57.

e. Pulaski Town Water Agreement

The Board of Directors reviewed the proposed sale of water agreement with the Town of Pulaski. The Chairman advised staff needed to define emergency use to be no more than five days.

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors adopted an agreement for the sale of water to the Town of Pulaski, subject to the addition of emergency use being defined as no more than five days, unless extended by the PSA Board of Directors. A copy of said agreement is filed with the records of this meeting.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Huff.  
Voting no: none.

f. Schrader Hill Water Line Extension

Staff advised the Board of Directors that the Board of Supervisors had approved the Schrader Hill waterline extension at their regular meeting on March 22, 1993.

g. Sewer Main Sulfide Corrosion

Dr. Merrill gave a report to the Board of Directors on the report previously submitted regarding the sewer main sulfide corrosion and corrective action. Dr. Merrill reported a number of mistakes and errors in the report and recommended the following action for the Board to consider: obtain a second opinion on the report and restrictions be implemented to prohibit those industries who are presently putting the pollutants into the line to eliminate even more corrosion of the lines.

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors authorized staff to obtain a second opinion on the corrosion report, not to exceed a total expense of \$3,000, and to share with the Town of Pulaski the Board of Directors concerns regarding the report.

Voting yes: Mr. Vaughan, Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Huff.  
Voting no: none.

h. Volvo GM Consent Order

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved the Consent Order for Volvo GM for pretreatment of sewage, per the county engineer's recommendation.

Voting yes: Mr. Morris, Mr. Baker, Mr. Vaughan, Dr. Merrill, Mr. Huff.  
Voting no: none.

i. Request for Waiver of Non-User Fee for New River Resident, Mary Francis Taylor

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the waiver of the non-user fee for Mary Francis Taylor, a resident of New River who would need a sewer pump costing about \$3,500 in order to hook up to the sewer system.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Huff.  
Voting no: none.

j. Engineer's Quarterly Report

The Board reviewed the county engineer's quarterly report activities of the water department, water treatment plant and the landfill.

k. PCSA Report

Mr. Morris reported the PCSA had discussed: difficulty in relocating a sewerline; the lagoon property; and possibly requesting the PSA to terminate water service for delinquent sewer customers of the PCSA.

l. Pepper's Ferry Regional Waste Water Treatment Authority Report

No report was given.

m. Current Authorized Projects

All projects were discussed and reviewed as follows:

- Backflow Prevention Policy and Ordinance
- Claytor Lake State Park Waterline Extension Bidding and Sewer Design
- Lakewood Estates Water System Return of Operation to Residents
- Legal Opinion on Industrial Bulk Rates for Water

n. Matters Under Review

No items were discussed.

3. Approval of Minutes of March 8, 1993

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the minutes of March 8, 1993.

Voting yes: Mr. Vaughan, Mr. Morris, Dr. Merrill, Mr. Baker, Mr. Huff.  
Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors approved accounts payable as presented on checks numbered 6380 through 6447, subject to audit.

Voting yes: Mr. Morris, Mr. Vaughan, Dr. Merrill, Mr. Baker, Mr. Huff.  
Voting no: none.

5. Other Matters

The County Administrator reported a request for proposal for banking services for the Public Service Authority and the county had been completed and proposals are due April 15, 1993. He suggested the Board appoint a Board member to assist staff and the county treasurer with the process. The Board of Directors appointed Archa Vaughan, Jr. to assist with this project.

6. Adjournment

There being no further business, the Board of Directors adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, May 10, 1993, at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski.

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H. W. Huff, Jr., Chairman

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J. Mack Baker, Secretary