

At a regular meeting of the Public Service Authority Board of Directors held on Monday, January 10, 1994, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, 143 Third Street, N. W. in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker, Secretary; Carlos Morris; Archa Vaughan, Jr.; and David L. Merrill. Staff members present included Joseph N. Morgan, County Administrator; Ronnie Coake, County Engineer; Peter M. Huber, Assistant County Administrator; Larry Vest, Sanitation Supervisor; and Nancy M. Burchett, Management Services Director.

1. Citizen Comments

No citizen comments were heard.

2. Reports from the County Administrator and Staff

a. Delinquent Collection Staff Activity

The Board of Directors reviewed with Larry Vest a balance due report on all accounts. Mr. Vest noted the lien amount had been identified on this report. Mr. Vest also reported he would be filing more liens and expected some writeoffs for the PSA Board of Directors to approve in the next few months.

b. Agreement with Giles County for Use of Surplus PSA Garbage Collection Truck

On the motion of Mr. Baker, seconded by Mr. Vaughan and carried, the Board of Directors ratified a temporary loan of equipment agreement with Giles County as outlined by the Assistant County Administrator, Peter Huber, a copy of which agreement is filed with the records of this meeting.

Voting yes: Mr. Baker, Mr. Vaughan, Mr. Morris, Dr. Merrill,
Mr. Huff.

Voting no: none.

c. Inclement Weather Garbage Service

The Board of Directors reviewed several citizen complaints regarding delays and incomplete garbage service due to recent inclement weather. The Board reviewed and confirmed the following procedure and policies regarding garbage service during inclement weather:

1. When snow and ice occur, garbage service is not provided along alleyways or on minor streets that have not been cleared.
2. Service may be delayed and overtime pay incurred for Saturday work, when road conditions are treacherous overall.
3. Low volume users may put out garbage on an unscheduled week, when they are not served due to bad weather.
4. Alleyway and minor street customers with inaccessible locations may place their garbage on the street curb or along a main route.

5. Once the weather breaks, all garbage will be picked up for current accounts.
6. No discounts or rebates are given to residential customers due to lack of service for inclement weather.

The Board also complemented the garbage collection staff for the good job done providing garbage service during the bad weather.

d. Garbage Service at Pickup Site

The Board of Directors reviewed with staff the garbage can/handling procedures to possibly include a discount to customers that put out garbage in a method that is easiest to collect, such as well contained in one secure plastic bag. Staff advised this matter is to be discussed further with affected employees.

e. New Bill Format

The Board of Directors reviewed examples of the new bill format which is expected to be mailed in February, 1994. The payment by mail will be received by Premier Bank and deposited upon receipt to an interest bearing account. Board members were asked to review the new bill format and make any suggestions to staff.

f. Town of Pulaski Assistance on Garbage Billing

The Board of Directors discussed a letter recently received from Town Manager Combiths declining to participate jointly in collecting for utility accounts. However, it was noted the town will provide access to a listing of town utility customers through an exchange of information between the town treasurer and the Commissioner of Revenue.

g. Town of Pulaski Water Purchase and Sale Agreement

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors requested staff notify the Town of Pulaski that a response within sixty days from the Town of Pulaski is requested on the water purchase agreement with the town; and if no response is received within sixty days, the Board of Supervisors be asked to divert, from county funds otherwise due to the town, an amount equal to the shortfall from the town not paying at the rate billed by the PSA.

Voting yes: Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Baker,
Mr. Huff.

Voting no: none.

h. Annual Settlement with Town of Dublin on Bulk Water Purchase

Management Services Director Nancy Burchett advised the settlement bill with the Town of Dublin had not been completed; however, a credit is expected to result to the Town of Dublin due to an increase in the total gross gallons billed.

i. Acceptance of FY 93 Audit Report

Staff reviewed with the Board of Directors the FY 93 PSA audit report. It was noted principals from the CPA firm of Robinson, Farmer, Cox Associates that prepared the audit would be available to meet with the Board and answer any concerns or questions regarding the audit format and information.

j. Homeowners Well Water Testing by Cooperative Extension Service

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors agreed to pay the cost of testing for PSA water system non-users or residents within areas that are under consideration for PSA water service, subject to the same level of participation by other New River Valley counties, with the PSA funding \$15.00 per household, subject to FY 94-95 budget approval.

Voting yes: Mr. Morris, Dr. Merrill, Mr. Vaughan, Mr. Baker,
Mr. Huff.

Voting no: none.

k. PCSA Report

Mr. Morris reported the Pulaski County Sewerage Authority did not meet during the month of December.

l. PFRWTA Report - Pretreatment Ordinance

Mr. Coake, County Engineer, reported that the PFRWTA, at their last meeting, discussed shafts breaking on New River pump station pumps. Also noted was the reappointment of Pete Crawford on the PFRWTA Board.

m. Personnel Changes

Recent personnel changes, as presented by Management Services Director Nancy Burchett, were reviewed by the Board of Directors. A copy of said report is filed with the records of this meeting.

n. Current Authorized Projects

The following projects were discussed:

- Claytor Lake State Park Waterline Extension Bidding and Sewer Design
- Legal Opinion on Industrial Bulk Rates for Water
- Stigger Hill Sewer
- Schrader Hill Water
- Fair Acres Sewer

o. -Matters Under Review

The following projects were reviewed:

- Industrial Pre-treatment Assistance
- Pending Litigation - George Earl Turner v. PSA

3. Approval of Minutes of December 10, 1993

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved the minutes of December 10, 1993.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, Dr. Merrill, Mr. Huff.
Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Vaughan, seconded by Mr. Baker and carried, the Board of Directors approved accounts payable as presented on checks numbered 306 through 370, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Vaughan, Dr. Merrill, Mr. Huff.
Voting no: none.

5. Other Matters

No other matters were discussed.

6. Adjournment

There being no further business, the Board of Directors adjourned. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, February 14, 1994, at 9:00 a.m. in the County Administration Building, 143 Third Street, N. W., in the Town of Pulaski.

H. W. Huff, Jr., Chairman

J. Mack Baker, Secretary