

At a regular meeting of the Public Service Authority Board of Directors held on Monday, February 12, 1996, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: J. Mack Baker; Carlos Morris; Archa Vaughan; and Dr. David Merrill. Absent was H. W. Huff, Chairman. Staff members present included Joseph N. Morgan, County Administrator, H. Ronald Coake, County Engineer; Larry D. Vest, Sanitation Supervisor; Peter M. Huber, Assistant County Administrator; and Nancy M. Burchett, Management Services Director.

1. Selection of Temporary Chairman

The Board of Directors selected Archa Vaughan, Jr., as Chairman for this meeting due to the absence of H. W. Huff.

2. Citizen Comments

Mr. & Mrs. Randall D. Johnson of Draper appeared before the Board of Directors and requested clarification on the mandatory non-user water fee. The County Administrator gave an explanation of the non-user water fee and the policies of the Board of Directors on collection the non-user fee. Mrs. Johnson advised she could not pay the entire balance and requested some adjustment for penalty and interest. In addition, Mr. & Mrs. Johnson questioned the balance due since the account was previously in the name of Mrs. Johnson's first husband.

Staff was requested to review this matter and make a recommendation for the Board to review at the March, 1996 meeting.

3. Request for Leak Adjustment - Ronnie Spears

Ms. Linda Spears appeared before the Board of Directors and requested an additional adjustment for a water leak resulting in a total bill of \$6,504.40. This bill also included sewer charges. Ms. Spears advised the leak was fixed as soon as it was discovered.

Staff advised the bill had been adjusted 75% in accordance with PSA policies regarding leaks; however, with the large volume of water used, the Board might want to consider billing \$.50 per 1,000 gallons which is approximately the PSA's cost of producing the water. Also, the sewer should be adjusted since no sewer went through the system.

At this time the Board requested staff to re-calculate the bill for the Spears by billing the water at \$.50 per 1,000 gallons and adjusting the sewer charges. Staff advised this would result in a total amount owed of \$580.00.

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved an adjustment to the water bill of Ronnie and Linda Spears to reflect a total amount due of \$580.00, and authorized staff to allow the Spears to pay this amount over a 10 month period of time.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

4. Reports from the County Administrator and Staff:

a. Collection Staff Activity

1. Balance Due Report
2. Delinquent Accounts Report
3. Inmate Availability Reports

The Board of Directors reviewed the balance due reports, delinquent reports, and inmate availability reports, as prepared by Larry Vest, Sanitation Supervisor.

4. Adjustments

On the motion of Dr. Merrill, seconded by Mr. Morris and carried the Board of Directors approved adjustments in the amount of a credit of \$9,219.00.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

b. Report on Town of Pulaski Emergency Water Use

The Board of Directors reviewed a letter from the Town of Pulaski regarding the recent flooding and the need for emergency water purchase from the Public Service Authority. Staff reported the emergency water usage was for a brief period of time beginning on the evening of Friday, January 18 and the early morning of January 19.

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors confirmed that the emergency water supply for the Town of Pulaski was appropriate and that the reduced billing under the water billing formula for water used during this period of time was appropriate.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

c. Refund Request by John Whitaker - 677 City View Heights, Pulaski

The Board of Directors reviewed a citizen complaint from John Whitaker. Mr. Whitaker requested a refund for garbage service not provided on a timely basis due to the winter storm.

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors denied the request of Whitaker for a refund on garbage.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

d. January Storm Event - Pepper's Ferry Flow Peaks

The Board of Directors reviewed correspondence from Pepper's Ferry Executive Director, Charles Maus, noting a high inflow during the storm event in January. County Engineer, Ronnie Coake, advised the manholes have problems there is a large amount of rainfall or precipitation. He reported he would monitor this situation, but did not feel any action was needed at this time.

e. Acceptance of FY 95 Audit

The Board of Directors delayed action on this matter until Chairman Huff was present.

f. Annual Water Settlement with Dublin and Pulaski

The Board of Directors reviewed the annual water settlement calculations for the Towns of Dublin and Pulaski, as prepared by Nancy Burchett, Management Services Director. The settlement calculations result in a balance due the PSA from the Town of Dublin in the amount of \$15,774.33, and the PSA owing the Town of Pulaski \$1,430.58.

On the motion of Mr. Baker, seconded by Dr. Merrill and carried, the Board of Directors approved the annual water settlement calculations for the Towns of Dublin and Pulaski, as presented.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

g. Ratification of Schrader Hill Water Line Project Change Order - \$1,700

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved a change order in the amount of \$1,700 with Central Builders, Inc. for the Schrader Hill water line project.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

h. Silvanway Apartment Water Connection

The Board of Directors reviewed a memo and a site plan drawing which had been presented to the Planning Commission regarding the Silvanway Apartment development off Route 600, Belspring Road, in Fairlawn. Discussion was held regarding the water connection fee for these apartments and the need for fire hydrants.

On the motion of Mr. Morris, seconded by Dr. Merrill and carried, the Board of Directors approved the connection fee for Silvanway Apartments to be \$15,837.50 (\$350 for first apartment unit, plus 75% of \$350, or \$262.50 each for the remaining 59 apartment units), and approved requiring the installation of fire hydrants within 1,000 feet of all of the apartment units at the developers cost.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.

Voting no: none.
Absent: Mr. Huff.

i. New River Industrial Park/Fairlawn Water Tank Site

Staff reported an arrangement had been negotiated for the acquisition of a water tank site for the New River Industrial Park. Said site to be located on lot one of Riverwoods Subdivision, on Route 679, Viscoe Road, for the price of \$17,000. Said lot is owned by Mike Boyer. In addition, staff recommended PSA pay for the cost of an increase in the water line extension being made by Mr. Boyer to a proposed subdivision across from the water tank site lot. Said upgrade would be the cost difference between a six inch line, which is the responsibility of Mr. Boyer to install, and an eight inch or ten inch line. County Engineer advised the additional cost would be \$13,000 for the upgrade of the water line.

On the motion of Mr. Baker, seconded by Mr. Morris and carried, the Board of Directors approved the acquisition of lot one of Riverwoods Subdivision on Route 679, Viscoe Road for the price of \$17,000, and approved the PSA paying for the cost of an increase in the water line extension per the above at a cost of \$13,000.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.
Voting no: none.
Absent: Mr. Huff.

j. NRRA Items of Information

The Board of Directors reviewed the following items of information pertaining to the New River Resource Authority:

1. Minutes
2. Waste Stream Reports
3. Tons of Total Waste Report

k. PCSA Report

Mr. Morris reported on the last meeting of the Pulaski County Sewer Authority. He advised they discussed the proposed new apartment complex and the sewer connection fee as well as the lagoon property.

l. PFRWTA Report

No report was given.

m. Current Authorized Projects:

The Board reviewed the following current authorized projects:

- Claytor Lake State Park Water Line Extension
- Claytor Lake State Park Sewer Design
- Cloyd's Mountain Sewer Extension Design
- Pond Lick Hollow Water Line Extension

n. Matters Under Review:

The Board reviewed the following matters under review:

-New River Industries Services

5. Approval of Minutes of January 15, 1996

On the motion of Mr. Baker, seconded by Dr. Merrill and carried, the Board of Directors approved the minutes of January 15, 1996.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, and Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

6. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Baker and carried, the Board of Directors approved accounts payable as presented on checks numbered 1800 through 1846, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Dr. Merrill, Mr. Vaughan.

Voting no: none.

Absent: Mr. Huff.

7. Other Matters

No other matters were discussed.

8. Adjournment

The Board of Directors adjourned until the next regular meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, March 11, 1996 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW in the Town of Pulaski.

Archa Vaughan, Jr., Acting Chairman

J. Mack Baker, Secretary