

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, May 11, 1998, at 9:00 a.m. in the First Floor Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; J. Mack Baker; Carlos Morris; Winston Snead and Archa Vaughan, Jr. Staff members present included County Administrator, Joseph N. Morgan, Sanitation Supervisor, Larry Vest; and Nancy M. Burchett, Management Services Director.

1. Citizen Comments

Citizen comments were heard from Attorney Richard Davis, on behalf of Mr. Dick Price, regarding a recent PSA billing to Mr. Price for water. Mr. Davis advised Mr. Price did not know anything about the water and had sold the business, formerly Dick Price Ford, over a year ago.

Mr. Price advised that he had hooked onto the water system and thought he was paying for the water. He further reported he did not question that the water was used. Mr. Price advised he had spoken with PSA Bookkeeper, Brenda Sayers, and she had informed him he had been classified as a water non-user customer. Mr. Price confirmed that he still owned the property in question.

Mr. Ed Estes, retired general contractor, advised the Board he had installed the waterline for Mr. Price in August, 1981. He reported he could not remember if a meter was there when the line was installed or not; however, he had installed about 300 feet of line for the connection.

Mr. Davis advised he was informed by staff that the Board of Directors would be taking action regarding the billing to Mr. Price at this meeting. He further questioned the statute of limitations on the billing.

Chairman Huff advised Mr. Davis that the billing matter was a legal matter and had been referred to legal counsel for an interpretation.

Dr. Donald Clary inquired regarding the solid waste collection request for proposals. Staff advised no action was recommended at this meeting other than proceeding with negotiations with firms responding to RFP.

2. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Inmate Availability Reports

An update was provided on current inmate availability.

2. Balance Due Report

A current balance due report was reviewed by the Board of Directors.

3. Adjustments

It was moved by Mr. Morris, seconded by Mr. Vaughan and carried, that adjustments totaling \$2,619.02 be approved.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

4. Lien Report

An update on current liens was reported by Mr. Vest.

5. Collections Report

The Board reviewed the collection report, as prepared by Larry Vest, reporting the following pickups scheduled: 17 brush, 16 large items, 14 tires and 8 refrigerators.

Mr. Vest also reported to the Board of Directors on the recent county clean-up on May 2, 1998. He advised the next clean-up day had been scheduled for May 16, 1998 from 8 a.m. to noon.

b. FY 99 Draft Budget

The Board of Directors reviewed the budget draft for FY 99, as prepared by staff. The Board discussed the reduction in the tipping fee at the landfill and what impact this would have on the PSA budget. Joseph Morgan, County Administrator, reported the tipping fee reduction to be approximately 25%. He further advised no increase in water, sewer, or garbage rates were proposed for FY 99. Other budget matters discussed included employee compensation and funding for capital purchases.

c. Business Assistance with Solid Waste Collection

The Board of Directors authorized staff and Chairman Huff to continue competitive negotiations regarding the privatization of solid waste collection and present a recommendation to the Board at the June meeting.

d. Employee Compensation

On the motion of Mr. Snead, seconded by Mr. Baker and carried, the Board of Directors approved the following pay increases/job re-classifications for several refuse employees and approved the establishment of one (1) salary range for refuse truck drivers to be \$17,621 to \$22,027:

\*Aubrey Powers – to Driver, Sr. – No Change in Compensation

\*Taylor Boyd – Compensation Change from \$21,341 to \$22,027

\*Ronnie Ryan – Compensation Change from \$21,237 to \$22,027

\*Rolley D. Stilwell – Compensation Change from \$21,237 to \$22,027

Barry Underwood – Compensation Change from \$13,707 to \$14,456

Above changes effective May 1, 1998.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan, and Mr. Huff.

Voting no: none.

e. Delinquent Letter

The Board of Directors reviewed correspondence from Mr. Marvin Powers regarding the language in the delinquent letters and requesting a refund of \$100.00 for reconnection fees paid. Staff noted the letter language had been changed.

The Board of Directors delegated action on Mr. Powers recommendation to deny the request for a refund of \$100.00 to the staff.

f. Polyester Park Sewer Extension

Staff advised the Board of Directors that Mr. James Whited had been granted permission to extend a sewer line in the New River Industrial Park to serve the Polyester Trailer Park with the understanding Mr. Whited be responsible for the relocation of the line should it interfere with the development of the park in the future. Further, acceptance of maintenance responsibilities by the PSA had also been agreed to, pending design approval by the county engineer and inspection by the building inspector.

g. Appalachian Machine Inc., Sewer

Staff advised the cost estimates for the above sewer line to be approximately \$120,000 which for one customer is not financially feasible. Staff reported; however, other options would be explored with Appalachian Machine Inc.

h. Recycling and Drop Site Funding

The Board reviewed a memo from Director of Fleet Management, Doug Mayberry, regarding funding options for future recycling and drop off refuse sites.

i. Personnel Changes

The Board of Directors reviewed recent personnel changes as reported by Management Services Director, Nancy Burchett.

j. PFRWTA Report

No report was given at this meeting regarding the Peppers Ferry Regional Wastewater Treatment Authority.

k. PCSA Report

Mr. Snead reported the Pulaski County Sewerage Authority at its last meeting had discussed the completion of maintenance on the pump stations and the collection of delinquent accounts.

l. NRRA Items of Information

There were no new items of information provided to the Board of Directors regarding the New River Resource Authority at this meeting.

m. Current Authorized Projects:

- Review of Garbage Service Privatization Options
- New River Industrial Park Utilities
- Claytor Lake State Park Water Line Extension
- Claytor Lake State Park Sewer Extension
- Cloyd's Mountain Sewer Extension Design
- Pond Lick Hollow Water Line Extension
- Route 100 Sewer Line Extension Study
- New River Industrial Park Water & Sewer Extension
- NRB Industries Utility Project
- Riverwood Water Extension
- Virginia Mobile Home Park Water & Sewer Feasibility Study
- Riverbluff Subdivision Water Extension

The Board reviewed the above listing of current authorized projects.

3. Approval of Minutes of April 13, 1998

On the motion of Mr. Vaughan, seconded by Mr. Morris and carried, the Board of Directors approved the minutes of April 13, 1998, as presented.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

4. Approval of Accounts Payable

On the motion of Mr. Morris, seconded by Mr. Vaughan and carried, the Board of Directors approved the accounts payable listing for checks numbered 3963 through 4061, subject to audit.

Voting yes: Mr. Baker, Mr. Morris, Mr. Snead, Mr. Vaughan and Mr. Huff.

Voting no: none.

5. Adjournment

The Board adjourned the meeting until the next regular scheduled meeting. The next regularly scheduled meeting of the Pulaski County Public Service Authority will be held on Monday, June 8, 1998 at 9:00 a.m. in the County Administration Building, 143 Third Street, NW, in the Town of Pulaski.

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H. W. Huff, Jr., Chairman

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J. Mack Baker, Secretary