

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, July 8, 2002, 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H.W. Huff, Jr., Chairman; Archa Vaughan; Mack Baker, Winston Snead; Carl Mathes. Members absent: none. Staff members present: Pete Huber, Executive Director and County Administrator; Ron Coake, County Engineer.

1. Reports from the County Administrator and Staff:

a. Collection Staff Activity:

1. Adjustments

On a motion by Mr. Vaughan, seconded by Mr. Baker, the Board of Directors approved the adjustments in the credit amount of \$4,884.12 per staff recommendation.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Snead, Mr. Mathes.
Voting no: None.

2. Inmate Availability Report

Staff reported inmate availability count for the month of June had been two inmates per day.

3. Balance Due Report

The Board reviewed and accepted the balance due report as submitted by staff.

4. Lien Report

The Board reviewed and accepted the lien report as reported by staff. The lien report reflected total liens in the amount of \$396,605.19.

5. Work Order Count

Staff reported that there were 8 brush, 9 large item, no tires and one refrigerator requiring pick-up as of July 3, 2002.

b. Mobile Home Park Connection Fees

After discussing this matter at length, the Board of Directors authorized utilization of all connection fees towards reduction of principal payments to Rural Development in an effort to minimize the cost of water and sewer installations in mobile home parks. It is also a condition that the PSA would minimize all risks related to the installation of these lines through the placement of a first deed of trust securing the amount of the loan for service through mobile home parks and payment for vacancy spaces being the responsibility of the mobile home park

owner below a minimum number of users on which rates would be calculated. Mr. Huber was asked to continue negotiating with mobile home park owners based on these criteria.

c. Billing of PSA Garbage Service at Apartment Complexes

The Board suggested that billing for garbage service match the way in which water service is billed. Thus, billing for complexes serviced by master meters would go to the owner of the complex and billing for garbage to complexes served by individual meters would be based on individual refuse bills. Staff was directed to discuss this approach and notify the PSA Board of any problems. Units not served by public water service would be billed to the property owner.

d. VACO Insurance Concerns

On a motion by Mr. Baker, seconded by Mr. Mathes, the PSA Board concurred with the implementation of all recommended actions.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Snead, Mr. Mathes.
Voting no: None.

e. Magnox Lagoon Waste

Direct billing by the Resource Authority was approved on a motion by Mr. Vaughan, seconded by Mr. Baker.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Snead, Mr. Mathes.
Voting no: None.

f. Ratification of Sewer Service Application to Highland Park

After considerable discussion and on a motion by Mr. Vaughan, seconded by Mr. Baker, the PSA Board ratified the application for sewer service Rural Development financing for Highland Park on the condition that a 66% approval rating be obtained prior to accepting Rural Development financing. Staff suggested surveying negative and neutral votes to determine how the potential for reduced rates might impact the acceptance of the project.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Snead, Mr. Mathes.
Voting no: None.

g. Policy on Handling Human and Animal Waste

On a motion by Mr. Mathes, seconded by Mr. Snead, the PSA approved staff working with effected kennels and the Resource Authority in addressing the problem caused by excessive amounts of animal or human waste in the refuse. In taking this action, the PSA Board suggested utilizing the criteria for kennel license as a basis for requiring alternative disposal methods. The PSA Board also

acknowledged that additional time might be required beyond the three-month implementation notice for compliance by the Peppers Ferry Wastewater Treatment Plant.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Snead, Mr. Mathes.
Voting no: None.

h. Informational Items:

1. Implementation of Surcharges

Mr. Huber reported to the PSA Board that the recent discussion with mobile home park owners had brought to light the fact that connection fees previously assessed or non-user fees along the State Park water and sewer systems had not been billed correctly. Implementation was planned to take place in the July billing.

2. Water Rate Calculations – Towns of Pulaski & Dublin

The water rate calculations as developed by Ms. Burchett and reported to each town were reviewed and accepted as distributed.

3. Emory Beardon Garbage Service Billing

Mr. Huber reported the discussion with Mr. Beardon regarding his concern that he was being billed for trash put out by others. That concern was resolved through the use of the standard \$12 per month household rate.

4. AEP Power Service Contract

The PSA Board agreed with the extension of existing power purchase contracts with AEP.

i. Current Authorized Projects & Items Under Review:

The following projects were reported to be under review:

1. Cloyd's Mountain Sewer Extension by VDOT
2. New River Industrial Park sewer Pump Station
3. Rolling Hills, Orchard hills and Vista Sewer
4. Collier Acres Sewer Extension with Commerce Park Development
5. Engineering for Mobile Home Park Water & Sewer Extensions
6. Water Hydrant Flushing

2. Approval of June 20, 2002 Minutes

On the motion of Mr. Baker, seconded by Mr. Mathes, the minutes of the June 10, 2002 meeting was unanimously approved as presented by staff.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Snead, Mr. Mathes.

Voting no: None.

3. Accounts Payable

On a motion by Mr. Mathes, seconded by Mr. Snead, the PSA Board of Directors approved the accounts payable listing for checks numbered 8501 through 8552, subject to audit.

4. Other Matters

1. Disposal Permits

Staff discussed the potential for using disposal permits as a way of allowing for the disposal of brush by contractors on behalf of paying PSA customers.

On a motion by Mr. Baker, seconded by Mr. Vaughan, the PSA approved extension of PSA disposal permits for home remodeling to include brush.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Snead, Mr. Mathes.

Voting no: None.

2. Personnel Matters

Mr. Huber discussed personnel matters related to three individuals pertaining to treatment of the general public, ability to work together, and scavenging of trash put out by the public.

5. Adjournment

On a motion by Mr. Mathes, seconded by Mr. Baker, the meeting as adjourned. The next meeting of the Pulaski County Public Service Authority Board of Directors was re-scheduled for Monday, August 19, 2002, 9:00 a.m., in the Conference Room of the Pulaski County Administration Building located at 143 Third Street, NW, in the Town of Pulaski to avoid conflicting with the Virginia Local Government Officials Conference in Charlottesville on August 12th.

Voting yes: Mr. Huff, Mr. Vaughan, Mr. Baker, Mr. Snead, Mr. Mathes.

Voting no: None.

Archa Vaughan, Jr., Vice-Chairman

J. Mack Baker, Secretary