

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

April 14, 2003

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, April 14, 2003, at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Archa Vaughan, Jr.; Winston Snead; and Carl Mathes. Staff members present included: County Administrator, Peter M. Huber; Assistant County Administrator, Nancy M. Burchett; and County Engineer, Ronnie Coake.

1. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments
2. Inmate Availability Report
3. Balance Due Report
4. Lien Report
5. Work Order Count

Staff reported that due to the changeover in computer software, reports for the above will not be available this month.

b. Riverbend Mobile Home Park Water & Sewer Hookups:

Peter Huber, County Administrator, advised owners of the Riverbend Mobile Home Park had requested a determination on any future extension of the sewer service to this area. Mr. Huber recommended polling potential customers along Route 114 from Viscoe Road to the New River Bridge to determine the level of interest in public sewer service.

The Board agreed for staff to conduct a poll as outlined by Mr. Huber to determine the interest of the public in sewer service.

c. Rt. 99 Preliminary Engineering Report:

The Board reviewed a recent letter from staff in response to inquiries from the owner of the Days Inn near the intersection of Route 99 and I-81. The letter advised the cost of providing sewer service would not be cost effective in that each household served by the sewer line would be required to pay approximately \$200 per month for sewer service.

Mr. Huber reported he would be arranging for a meeting with the Town of Pulaski, the Days Inn property owner, and other property owners at this intersection to see if there is any interest in the Town possibly supporting the project financially. The Board expressed no objections to staff proceeding in conducting this meeting.

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d. Walter's Mobile Home Park Transfer:

Mr. Jim Gilbert, the new owner of Walter's Mobile Home Park, appeared before the Board of Directors and requested the Board allow him to assume the previous second mortgage on the deed of trust held by the Public Service Authority for Walter's Mobile Home Park. Mr. Gilbert advised he had escrowed the amount of the deed of trust but hoped the Board would agree to him assuming the previous deed of trust. He further offered his personal guarantee that the debt would be paid to the Public Service Authority.

On the motion of Mr. Vaughan, seconded by Mr. Mathes and carried, the Board of Directors approved the above request of Mr. Gilbert to allow him to assume the previous second mortgage deed of trust on the Walter's Mobile Home Park.

Voting yes: Mr. Snead; Mr. Mathes, Mr. Vaughan and Mr. Huff.

Voting no: none.

e. Draper Meadows Subdivision:

The Board reviewed a request from Paul Henegar requesting connection to the PSA water system for a 10-lot subdivision adjacent to Painters Woods in Draper without installing fire hydrants. Staff reported this request was based on the lack of water pressure needed to provide fire flow.

The Board deferred action on this matter until staff could develop a recommendation for the collection of higher connection fees or other fees that could be escrowed by the PSA to be used for the purpose of installing fire hydrants and to off-set the costs of a water tank that may be needed for fire flow protection.

f. Water Tank Painting:

County Engineer, Ronnie Coake, reported he had previously bid the painting of three PSA water tanks. He advised that two of the water tanks bid, have lead base paint which should be removed prior to new painting. Further, the bids received on these two tanks had far exceeded the budgeted amount for water tank painting this year. Therefore, he recommended the Board approve the painting of the Thornspring Water Tank (not previously painted with lead paint) to the low bidder for approximately \$33,000 with the other two water tanks being reviewed each budget year for possible funding at a later date.

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On the motion of Mr. Vaughan, seconded by Mr. Mathes and carried, the Board of Directors approved the above recommendation of Mr. Coake to paint the Thornspring Water Tank at a cost of approximately \$33,000 with the other two tanks to be reviewed for future funding as future budgets will allow.

g. Informational Items:

1. Review of Ordinance Declaring PSA as Sole Source Refuse Collection Provider:

Staff reported the County Attorney was currently reviewing the above to confirm that the PSA is the sole source refuse collection provider in Pulaski County.

2. PSA v. White Pine Enterprises, Inc.:

The Board reviewed recent correspondence from Attorney Sam Campbell pertaining to legal action taken on behalf of the PSA against White Pine Enterprises for the collection of a delinquent garbage bill.

3. PSA Appointment:

Mr. Huber reported he would be suggesting to the Board of Supervisors that the present PSA vacancy, left by the untimely death of J. Mack Baker, be filled by a member of the Pulaski County Planning Commission.

4. PSA Audit:

The Board was presented copies of the FY 02 PSA audit. Staff reported that Deanna Cox of Robinson, Farmer, and Cox Associates would be at the next meeting to present the report and to answer any questions the Board may have.

5. Personnel Changes:

The Board reviewed recent personnel changes as reported by Nancy M. Burchett.

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h. Current Authorized Projects & Items Under Review:

The following projects were reported to be under review:

1. Public Water and Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (pending Rural Development funding)
3. Painting Water Tanks

3. Approval of March 10, 2003 Minutes:

On the motion of Mr. Vaughan, seconded by Mr. Mathes and carried, the Board of Directors approved the minutes of the March 10, 2003 meeting.

Voting yes: Mr. Vaughan, Mr. Mathes, Mr. Snead and Mr. Huff.
Voting no: None.

4. Accounts Payable:

On the motion of Mr. Vaughan, seconded by Mr. Snead and carried, the Board of Directors approved the accounts payable listing for checks numbered 364 through 436, subject to audit.

Voting yes: Mr. Vaughan, Mr. Mathes, Mr. Snead and Mr. Huff.
Voting no: None.

5. Other Matters:

- Stony Ridge Development:

Mr. Huber reported of property development off of Route 11 near Mt. Pleasant Subdivision in Dublin, and that water service from the PSA had been recently requested. He advised the PSA water service line is on the right hand side of Route 11 and a crossing would have to be made across the road in order for the PSA to directly service this development. Therefore, in order to serve the property with public water, he recommended the PSA line be connected to the Town of Dublin's existing line with 2 meters being installed, one for income and one for outgoing, at no cost to the PSA.

The Board expressed no objections to the above recommendation pertaining to providing water service to this development.

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- Special Recognition for J. Mack Baker:

Board members expressed sympathy for the recent loss of fellow Board Member, J. Mack Baker.

The Board of Directors instructed staff to prepare a memorial resolution honoring PSA Board of Directors' member J. Mack Baker with Mr. Baker's PSA name plate to be included in the framed resolution and presented to the family of Mr. Baker in the near future.

6. Adjournment:

There being no further business to discuss, the meeting was adjourned. The next regular meeting of the Pulaski County Public Service Authority Board of Directors was scheduled for Monday, May 12, 2003 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

H. W. Huff, Jr., Chairman

Archa Vaughan, Vice-Chairman