

PULASKI COUNTY PUBLIC SERVICE AUTHORITY MINUTES

June 14, 2004

At a regular meeting of the Pulaski County Public Service Authority Board of Directors held on Monday, June 14, 2004 at 9:00 a.m. in the Conference Room of the County Administration Building, in the Town of Pulaski, the following members were present: H. W. Huff, Jr., Chairman; Archa Vaughan, Jr., Vice Chairman; Winston Snead, Secretary; Carl Mathes and Doug Warren. Staff members present were: County Administrator, Peter M. Huber; H. Ronnie Coake, County Engineer; and Executive Secretary, Gena Hanks. Also present was Mr. Shawn Utt of the New River Valley Planning District Commission.

1. Citizen Comments

There were no citizen comments at this time.

2. Reports from the County Administrator & Staff:

a. Collection Staff Activity

1. Adjustments

On the motion of Mr. Vaughan, seconded by Mr. Mathes and carried, the Board of Directors approved customer credit adjustments in the amount of \$4,055.67.

Voting yes: Mr. Snead, Mr. Mathes, Dr. Warren,
Mr. Vaughan, Mr. Huff

Voting no: none.

2. Inmate Availability Report

Staff reported the inmate count for the month of May 2004 had been three inmates per day.

3. Balance Due & Lien Reports

The Board reviewed and accepted the balance due report as prepared by staff, a copy of which is filed with the records of this meeting.

4. Work Order Count

The following pickups were reported as pending:
Pickups pending: 23 brush; 21 large; 0 tire(s); 2 refrigerator(s).

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5. Drop Site Totals - May

Site	Trips	Tonnage
Dora Highway	48	94.32
Dublin	33	93.40
Fairlawn	17	30.75
Total	98	218.47

b. NRRA Verification of PSA Customer/County Residency Requirements

Mr. Huber advised he and PSA staff had met with NRRA staff regarding verification of PSA customer/county residency requirements for persons taking material to the landfill. Currently, the landfill is requiring a PSA bill matching the name and address of the driver as verified by their driver's license.

By consensus, the PSA Board agreed to continue with its current practice regarding verification of PSA customer/county residency requirements for persons taking material to the landfill and concurred with the regional approach and consistency with other localities in the management and operation of drop centers.

c. Water Tank Painting Bids

Mr. Coake advised bid results were received on May 7, 2004 for painting the exterior of the Shiloh and Dublin Water Tanks and recommended be made to Southern Corrosion Inc. in the amount of \$67,705 for a pressure blast of the Dublin Water Tank and \$34,491 for a pressure blast of the Shiloh Water Tank. The total amount of the contract will be \$102,196, which does not include any lettering on the side of either tank. Mr. Coake reported a bid item for lettering which is \$170 per letter. The board discussed plans for the color of the tank, as well as plans to not remove lead based paint due to prohibitive costs as well as contractor recommendations.

On a motion by Mr. Mathes, seconded by Dr. Warren and carried, the Board approved accepting the contract for painting of the tank as recommended by staff.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan.

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Voting no: none.

d. Morehead Lane PSA/Town Interconnect

Mr. Huber reported he and Mr. Coake had met with John Hawley regarding a proposal for interconnecting the Town of Pulaski and PSA water systems along Morehead Lane. If approved by the Town and PSA, this interconnection would provide the Town with back-up flow to the Pulaski Elementary School and the PSA with back up storage supporting the installation of fire hydrants along Morehead Lane. The Town of Pulaski would be responsible for the construction of line needed to connect to the PSA system with the PSA and Town of Pulaski to share in the cost of the water meter at a PSA cost of \$5,000 to \$7,500. The Health Department is requiring a hydraulic analysis of both systems prior to permitting this interconnection. Approval by the PSA Board was recommended, pending approval by the Health Department. The PSA Board was provided with a previously approved waiver of the Town's right to serve these parcels.

On a motion by Mr. Vaughan, seconded by Mr. Snead and carried, the Board approved the concept, with the understanding action on final approval will be brought back before the PSA Board.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren,
Mr. Vaughan.

Voting no: none.

e. Informational Items:

1. Personnel Changes

The Board reviewed a listing of recent personnel changes.

2. Polyester Park Water & Sewer Plans Update

The Board was provided with a copy of correspondence to Bryant Altizer of Altizer, Hodges, & Varney, Inc. providing comments concerning the Polyester Park Water and Sewer Plans and Specifications.

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3. Bond Refinancing

Staff reported that the bonds cannot be used to purchase a new system without specific approval from Rural Development. Since the Stigger Hill Sewer system is technically owned by the Board of Supervisors rather than the PSA, refinancing of this portion of the debt may be delayed somewhat pending approval from Rural Development. As an alternative, Mr. Webster Day, Bond Counsel suggested that the County trade the PSA for an asset of similar value as this portion of the sewer system.

On a motion by Mr. Mathes, seconded by Dr. Warren and carried, the Board accepted the recommendation from bond counsel regarding Stigger Hill, adopted the following resolution and designated the PSA Chairman and Vice-Chairman to sign off on the bonds:

RESOLUTION AMENDING A PRIOR RESOLUTION

WHEREAS, on April 12, 2004, the Pulaski County Public Service Authority (the "Authority") adopted a resolution (the "Prior Resolution") entitled:

RESOLUTION OF THE PULASKI COUNTY PUBLIC SERVICE AUTHORITY AUTHORIZING THE ACQUISITION OF CERTAIN FACILITIES FROM PULASKI COUNTY, THE REFUNDING OF EXISTING BONDS OF THE AUTHORITY, AND THE ISSUANCE, SALE AND AWARD OF A NOT TO EXCEED \$4,600,000 REVENUE BOND, AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF

and

WHEREAS, the Authority has determined that the Facilities authorized to be acquired by the Authority pursuant to the Prior Resolution should include additional property; and

WHEREAS, the Authority desires to amend the Prior Resolution accordingly.

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THEREFORE, BE IT RESOLVED BY THE PULASKI COUNTY PUBLIC SERVICE AUTHORITY:

1. The recitals stated above are hereby incorporated into this resolution and made a part hereof.
2. The definition of "Facilities" in Section 1.2 of the Prior Resolution is hereby amended to read as follows:

"Facilities" shall mean certain water or sewer facilities or real property owned by the County, including facilities the costs of which were financed by the County Bonds and real property described as applicable portions of the Pulaski County Garage.

The second sentence of Section 2.1 of the Prior Resolution is hereby amended to read as follows:

The Chairman or Vice Chairman of the Authority is authorized to determine what, if any, Facilities will be acquired by the Authority and to determine the purchase price to be paid for them, so long as such price does not exceed \$186,000.

3. As amended hereby, the Prior Resolution is ratified and confirmed and deemed to be in full force and effect.
 1. This resolution shall take effect immediately upon its adoption.

The undersigned Secretary of the Pulaski County Public Service Authority (the "Authority"), hereby certifies that the foregoing constitutes a true and correct copy of a resolution adopted at a meeting of the Authority held on June 14, 2004. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing resolution, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing resolution as follows:

<u>Members</u>	<u>Attendance</u>	<u>Vote</u>
H.W. Huff, Jr.	Present	Yea

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Archa Vaughan, Jr.	Present	Yea
Winston Snead	Present	Yea
Carl Mathes	Present	Yea
Doug Warren	Present	Yea

WITNESS MY HAND and the seal of the Pulaski County Public Service Authority, this 14th day of June, 2004.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan.

Voting no: none.

4. Motor Mile Speedway Sewer Service

Staff reported the track owners have agreed to install a 24-inch pipe & Virginia's First Authority has agreed to pay the cost of the material along a 1,700 foot section between the race track and the drag strip.

5. Water System Vulnerability Study

Mr. Coake reported he had been working on the study now available for review prior to being submitted at the end of June, 2004.

6. PSA Budget

Mr. Huber presented the FY 05 budget and advised misclassifications were found in the revenues and expenditures for FY 2002-03 and FY 2003-04 Year-to-Date figures, with an attempt by staff to compensate accordingly in providing a budget recommendation. He further reported these misclassifications will be corrected for the July Board meeting and any recommended modification to these figures will be presented for consideration by the Board at that time.

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7. Suit Regarding Rt. 11 Accident

Mr. Huber reported a trash truck picking up orange trash bags from a roadside cleanup along Route 11 was hit by Mr. James Slusher. However, neither driver was ticketed by the State Police who investigated the accident. While there were no injuries, Mr. Slusher is suing the PSA for \$4,500 for damages to his vehicle. VACorp, the PSA's liability insurance carrier, denies the claim and plans to defend the PSA in court on the basis that the driver did not avoid hitting the truck. Staff is ensuring installation of strobe lights on the front and rear of all garbage trucks in an effort to protect PSA employees in similar situations.

On a motion by Mr. Mathes, seconded by Mr. Snead and carried, the Board denied the claim as presented.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,
Dr. Warren, Mr. Vaughan.

Voting no: none.

8. Billings for Streetlights in the Corporate Center

Mr. Huber reported he had found that streetlight charges were dropped from utility billings in the Corporate Center during the transition to the new software. A draft letter to affected customers describing a plan to recover the lost revenue over the next ten months was presented for the Board's consideration. Since this was an error on the part of staff, Mr. Huber reported of no plans to charge interest.

On a motion by Mr. Mathes, seconded by Mr. Vaughan and carried, the Board approved issuing letters to the businesses in the Corporate Center extending the period to 15 months.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes,
Dr. Warren, Mr. Vaughan.

Voting no: none.

f. Current Authorized Projects & Items Under Review

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1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Painting Water Tanks

3. Approval of Minutes of May 10, 2004

On a motion by Mr. Mathes, seconded by Mr. Vaughan and carried, the Board approved the minutes of May 10, 2004, as presented.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan.

Voting no: none.

4. Accounts Payable

On a motion by Dr. Warren, seconded by Mr. Vaughan and carried, the Board approved the accounts payable as presented on checks numbered [REDACTED] through [REDACTED], subject to audit.

Voting yes: Mr. Huff, Mr. Snead, Mr. Mathes, Dr. Warren, Mr. Vaughan.

Voting no: none

5. Other Matters

Mr. Huber reported a successful community meeting was conducted by Mr. Utt regarding the proposed sewer service to the Rolling Hills, Vista and Orchard Hills subdivisions.

Mr. Huber advised there may be a need to increase sewer and garbage rates. Board members expressed concern over retired citizens on a limited income.

Dr. Warren questioned any plans for a regional water system. Mr. Huber advised the Planning District Commission is studying the possibility of tying together several of the area water systems.

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6. Adjournment

The Board, by consensus, adjourned its meeting. The next regular meeting of the Pulaski County Public Service Authority Board of Directors was scheduled for Monday, July 12, 2004 at 9:00 a.m. at the County Administration Building, 143 Third Street, NW, in the Town of Pulaski, Virginia.

H. W. Huff, Jr., Chairman

Winston Snead, Secretary