

FOLLOW-UP AGENDA

ITEM	PRESENTED BY
1. <u>Citizen Comments</u> (Mr. Whited spoke re: Rural Development findings concerning selection of pipe materials – Mr. Whited requested the PSA proceed with sewer part of project) (Board approved staff seeking interim financing for sewer project) (Introduced Virginia Tech Intern Ashley Duschild and explained her work for the county and PSA)	Mr. Utt/Mr. Huber
2. <u>Reports from the County Administrator & Staff:</u> a. <u>Collection Staff Activity:</u> 1. <u>Adjustments</u> (Approved) 2. <u>Inmate Availability Report</u> 3. <u>Balance Due & Lien Report</u> 4. <u>Work Order Count</u> 5. <u>Drop Site Total & County Landfill Tonnage</u> (Reviewed)	Ms. Sayers
b. <u>Action Items:</u> 1. <u>Confirmation of Policy on Multiple Connections</u> (Confirmed PSA policy re: multiple water or sewer connections – Begin billing accordingly)	Ms. Sayers/Mr. Chumbley
2. <u>Antenna Leasing</u> (County Engineer & County Attorney to review draft lease and include appropriate wording re: painting of towers, and any necessary wording re: options for placement of antennas – Place on April agenda for review)	Mr. McCarthy/Mr. Coake Ms. Hanks

3. Galvanized Piping
(Approved using copper for piping under 2", PVC for 2" and ductile iron for 4" piping) Mr. Coake
 4. Request for Repairs to Alleyway
(Approved repairs to alleyway by PSA staff and discontinuing its use) Mr. Nichols
 5. NRRA Roll-off Operations
(Approved mutual assistance arrangement with NRRA) Mr. Huber
 6. Re-opening of Fairlawn Transfer Station
(Approved sharing cost with City of Radford for opening of station, based on the weight of refuse conveyed through the transfer station) Mr. Huber
 7. Commerce Park/Motor Mile Speedway Sewer Constructing Sharing
(Approved use of \$110,000 of the PSA balance for the purpose of installing a bore for a 24" sewer line under Rt. 11, near the existing Speedway entrance) Mr. Coake
 8. Employee Health Insurance Options & Cost of Living Increases
(Reported plans to propose a 3% cost of living increase, and an expected 15% increase in health insurance premiums)
 9. Rural Development Decision
(Reported Rural Development decision to uphold their previous decision to not allow for specification of ductile iron pipe in bidding the installation of water lines serving the mobile home park projects)
- c. Informational Items:
- Spent Fireworks Casings Disposal
(Reported approval by the NRRA of fireworks disposal casings by resident)

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Painting Water Tanks

3. Approval of Minutes of February 14, 2005
(Approved)

Ms. Hanks

4. Accounts Payables
(Approved)

Ms. Sayers

5. Other Matters
(Dr. Warren reported options for antenna placement included utility poles, towers, church steeples, etc.)

6. Adjournment

TO: PSA Board of Directors

FROM: Staff

SUBJECT: Reports from the County Administrator and Staff

a. Collection Staff Activity:

1. Adjustments - Adjustments totaling \$ 2437.35cr are submitted. A copy of the spreadsheet is ***enclosed***.
2. Inmate Availability Report - Staff reports the inmate count for February provided three inmates per day.
3. Balance Due & Lien Report - ***Enclosed*** are the balance due and lien reports.
4. Work Order Count - Pickups pending: 12 brush; 9 large; 0 tire(s); 2 refrigerator(s).
5. Drop Site Total – February – The following drop site report is provided for February:

**DROP SITE TOTAL
FOR THE MONTH OF FEBRUARY**

Site	Trips	Tonnage
Dora Highway	32	66.20
Dublin	13	28.83
Fairlawn	2	14.53
Total	47	109.56

b. Action Items:

1. Confirmation of Policy on Multiple Connections – I would like to request confirmation of the following PSA policy regarding multiple water or sewer connections:
 - a. All multiple connections must be approved by the PSA Board of Directors as evidenced by the content of the meeting minutes;
 - b. Multiple connections within 300 feet of a public water line will be required to pay one connection fee plus 75% of the connection fee for each additional residence or business using the meter.
 - c. Multiple connections beyond 300 feet of a public water line are only required to pay one connection fee regardless of the number of residences or businesses using the meter.
 - d. An individual monthly minimum will be charged for each residence or business served by the meter in addition to charges for the number of gallons used. (differs from previous practice)
 - e. The property owner must agree to be responsible for payment of the utility bill. If multiple property owners are involved, they must each sign a statement accepting responsibility for the entire amount of the bill. (differs from previous practice)

While discussing the above policies with staff, we have discovered that billing for multiple minimums was not carried over into the new computer system. We plan to implement a correction by the next billing cycle unless the PSA Board directs otherwise. A few customers will see a significant increase in their bills as a result so we may all receive calls. Since the mistake was ours, I do not plan to bill for lost revenue to date.

2. Antenna Leasing – ***Enclosed*** is a draft lease with U.S. Cellular for the non-exclusive use of the Dublin Water tank for the purposes of installing a 10'x20' cellular antenna and equipment storage facility based on a \$1,500 per month rental fee. We have compared rates charged by various localities throughout Virginia and found the \$1,500 per month fee to be reasonable, considering the general character of the Dublin area. Ron Coake has been working with U. S. Cellular on this lease and may have additional information to share. Approval of the lease, contingent on review by the County Attorney, is recommended.
3. Galvanized Piping - As a result of the deterioration of the quality of galvanized pipe and the experience of this type of material in the water distribution system, it is recommended that galvanized pipe not be approved for use in water systems under the ownership of the PSA. Over the years, galvanized pipe was used for smaller lines. These lines continue to fail at an alarming rate. It is my understanding that galvanized pipe is made of scrap metal and the quality of this metal has deteriorated causing deterioration in the quality of galvanized pipe. This pipe is also being manufactured in foreign countries and the quality is difficult to document.

Consideration might be given to allowing PVC pipe with locator devices in place of galvanized pipe where Ductile Iron or Copper pipe is not desirable. This would normally be 2" pipe. Four inch pipe and larger should be ductile iron and smaller than 2" should be copper.

4. Request for Repairs to Alleyway – ***Enclosed*** is correspondence from Mrs. Doris Brown Dobbins describing concerns regarding trash pickup at her residence on Viscoe Road in Fairlawn, and further requesting repairs to damage to the alleyway used by PSA garbage trucks. Staff recommends the repairs be made which can be done by PSA staff.
5. NRRA Roll-Off Operations – Giles County is contracting with the New River Resource Authority for servicing of roll-off containers in Giles County. While in the process of setting up this arrangement, Joe Levine, NRRA Executive Director, would like to set up a program of mutual assistance between the NRRA's Giles County service and that provided by the PSA in Pulaski County. Under the proposed arrangement, either party could call on the other to assist in servicing customers in the event of equipment malfunction, heavy workloads, employee illness or other operational problems. Each would be reimbursed haul fees charged in the respective locality. Mr. Levine also proposes consideration to establishing uniform rates between jurisdictions at a slightly higher rate than currently charged by the PSA. Uniformity of rates would simplify accounting when servicing each other's customers. ***Enclosed*** is the rate schedule being used in Giles County. Approval of the arrangement for mutual assistance is recommended. I suggest a more detailed review of rates charged by private sector haulers prior to increasing rates.
6. Re-opening of Fairlawn Transfer Station – The City of Radford has expressed interest in sharing the cost of opening the Fairlawn transfer station. I recommend working with the City as a way of assisting our neighbor while reducing the cost to the PSA. We recently repaired water leaks from unprotected wash down spickets. Additional expenses we are aware of include obtaining a DEQ permit, repairing the scales, and installing a hydraulic oil heater. In addition, we have found a leaky seal in the hydraulic ram used to compact the trash and are in the process of repairing it. It is proposed that these and other operating costs be shared with the City of Radford based on the weight of refuse conveyed through the transfer station.
7. Commerce Park/Motor Mile Speedway Sewer Construction Sharing – Ron Coake and I recommend consideration by the PSA Board to use of approximately \$110,000 of the PSA balance for the purpose of installing a bore for a 24" sewer line under Route 11 near the existing Speedway entrance. This commitment would be conditional on the purchase of 24" sewer pipe and other materials by the Commerce Park Participation Committee and the installation of the pipe by the owners of the Speedway. The proposed sewer pipe would serve the Commerce Park and a significant portion of county property. At the time that a significant sewer customer committed to locating in the Commerce Park, I propose that the PSA reimburse the Commerce Park for their investment in the sewer line allowing the PSA to freely own and operate the sewer

collection system in the County. At that point, the PSA would have the assurance of customer revenue needed to offset the cost of the required sewer line extension. This approach recognizes the long-term need for larger pipe sizes without unduly burdening the PSA with currently unproductive infrastructure.

8. Employee Health Insurance Options and Cost of Living Increases – Nancy Burchett and I plan to review proposed alternatives for cost of living and employee health insurance changes affecting the 2005-06 PSA budget for which we would like to ask the advise and/or concurrence of the PSA Board.
9. Rural Development Decision – ***Enclosed*** is a letter received today from Rural Development upholding their previous decision to not allow for specification of ductile iron pipe in bidding the installation of water lines serving the mobile home park projects. This decision places the PSA Board in the position of seeking other funding for these projects, dropping these projects, or accepting the potential for mixing the type of pipe being used in the system. Based on the Board of Supervisor's request, we will authorize the Draper Aden study regarding the advantages and disadvantages of ductile iron vs. PVC piping.

c. Informational Items:

- Spent Fireworks Casings Disposal - ***Enclosed*** is information regarding disposal of spent fireworks casings.

d. Current Authorized Projects & Items Under Review:

1. Public Water & Sewer Service to Mobile Home Parks (engineering underway)
2. Sewer Service to Rolling Hills, Vista, Orchard Hills, and Highland Park Subdivisions (engineering underway)
3. Painting Water Tanks (completed for 2004)

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