

FOLLOW-UP AGENDA

| ACTION ITEM | KEY STAFF |
|--|------------------------|
| 1. <u>Citizen Comments</u> (None) | |
| 2. <u>Finance</u> (Staff provided an update on the funding issues at the state level, indicating Pulaski County will receive \$4 million less in the upcoming year than the current year) (Staff advised of possible restructuring of county and PSA departments to address funding shortfall, should state funding not be reinstated) | |
| a. <u>Follow-up from January Board Meeting</u> <u>Rebate of Connection Fee</u> (Approved rebate to Austin Hall for two houses) | Ms. Newby |
| (Staff to determine if any similar occurrences exist where a rebate may be requested due to previously installed sewer lines – Place update on future agenda) | Mr. Coake Ms. Hanks |
| (Staff to develop draft policy statement on installation of private sewer extensions and provide draft to PSA Board at future meeting – Place on future agenda) | Mr. Huber Ms. Hanks |
| (Provide copy of organizational chart in March PSA packet) | Ms. Hanks |

Purchase of New Truck Chassis and Packer Body

(Approved purchase of chassis and packer body at a cost of approximately \$150,000)

Mr. Nichols

Recycling at Drop Centers

(Staff provided update on disposal of shingles)

b. Review of Financial Report

(Reviewed – Staff reported approximately \$1.4 million had been collected from Rural Development)

c. Balance Due & Lien Report

(Approved)

d. Budget Adjustments

(None)

e. Billing Adjustments

(Approved credit of \$256.67)

Ms. D. Boyd

f. Accounts Payable

(Approved)

Ms. Spence

g. PSA Reimbursements

(Reported pay request for engineering services related to the Subdivision Sewer projects and Highland Park were submitted to Rural Development for reimbursement)

h. Agreement Between Virginia's First and PSA Regarding Water and Sewer Capacity

(General consent given to County Attorney drafting agreement for the provisions of debt service payments by Virginia's First to help offset debt service costs for utility improvements at Commerce Park, including an interconnection between Morgan's Cut and the Radford City Water Treatment Plant – Place review of draft agreement on future meeting agenda)

Mr. McCarthy

Ms. Hanks

(Request engineers review/update spreadsheet included in draft agreement)

Mr. Coake

3. Operations

- a. Minutes of Previous Meetings
(Approved with correction –
Copy and index into minute book) Ms. Hanks
Ms. Dehart
- b. Inmate Availability Report
(Reported use of two inmates per
day for month of January)
- c. Refuse Department Report
(Reported pickups pending)
- d. Drop Site Total & County Landfill Tonnage
Report
(Reported)

(Staff to provide status on request by Town
of Pulaski for moving of Dora Highway site –
Place on March agenda) Mr. Huber/Mr. Nichols
Ms. Hanks
- e. Personnel Changes
(Reviewed)
- f. Progress Reports – Water and Sewer Utilities
(Reviewed information related to the
implementation of the Commerce Park
water interconnection between the PSA
and Radford Water Treatment Plant –
Staff reported the appointment of David
Ridpath as the new Radford City Manager
- Proceed with signing agreement) Dr. Warren

(Board designated Pete Crawford resulting
from vacancy created by resignation of Maynard
Sayers, to serve on committee for meeting with
City of Radford)
- g. Utilities Crossing Railroads
(Staff reported proposal regarding a possible
\$750 contribution to a nationwide effort
to reduce the financial and administrative
burden of obtaining permission for utility
crossings under railroad lines – Staff to
determine what progress has been made
and what agencies/localities are involved –
Place on March agenda for consideration
by Board) Mr. Huber/Mr. Hiss

Ms. Hanks

- h. Request for Water Line Improvements – Church Street
(Reported request for replacement of water line on Church Street – Review as part of CIP listing) Mr. Coake/Mr. Huber
- i. Overweight Ticket Court Case
(Reported reduction in ticket charges from \$687 to \$322 – Send letter to James Hardie advising of ticket charges and requesting consideration by James Hardie to paying for any future ticket charges which may occur as a result of overweight hauling from James Hardie) Mr. Nichols
- j. Credit Card Payments
(Reported proposal by Paymentus allowing for PSA to accept credit card payments – Board approved, subject to no up front charges to PSA, separate billing by the company and freedom by the PSA to withdraw at any time) Mr. Huber
- (Include note on county’s web site, as well as in next county newsletter) Mr. Bell
Mr. Hiss
- k. Update on January Water Issues
(Staff provided detailed update)
- (Provide listing of expenditures incurred by PSA for January water issues – Place on March agenda) Ms. Newby
Ms. Hanks
- (Develop policy for providing updates to individual PSA Board members when issues arise related to PSA matters) Mr. Hiss
- (Update documentation on emergency procedures for addressing issues related PSA water services) Mr. Coake
- l. Commendation of Water Treatment Plant Employees
(Prepare commendation for PSA employees and place in personnel files) Mr. Coake
Mr. Hiss

- m. Sewer Connections
(Reported policy requiring residents within 300 feet of a public water or sewer line to pay a non-user fee and the potential for an issue to arise with policy due to construction of an alternative sewer disposal system in Orchard Hills – Staff to provide background on 300 ft. policy – Place on March agenda) Mr. Coake
Ms. Hanks

- 4. Current Authorized Projects (Staff "to do" list)
 - a. Construction of water and sewer service to mobile home parks
 - b. Construction of Rolling Hills, Orchard Hills, Vista, and Highland Park sewer
 - c. Skyview/NRV Fairgrounds sewer engineering and environmental reports
 - d. Commerce Park Utility engineering, easement acquisition and construction
 - e. Evaluation of "radio read" water meter option
 - f. Lakewood Estates emergency management plan
 - g. Drop Center location serving South side of Claytor Lake

- 5. Other Matters

Consideration to Operation and Maintenance of Pulaski County Sewerage Authority
(Staff to negotiate operation and maintenance of Sewerage Authority – Place on future agenda)

Mr. Coake
Ms. Hanks

- 6. Adjournment