

PUBLIC SERVICE AUTHORITY BOARD OF DIRECTORS SPECIAL CALLED MEETING  
February 24, 2022

At a meeting of the Public Service Authority Board of Directors held on Tuesday, February 24, 2022, at 9:00 a.m. in the Executive Training Room of the County Administration Building, 143 Third Street, N.W., in the Town of Pulaski, Virginia, the following Board members were present: Mr. Dave Dean, Chair; Mrs. Nancy Burchett, Vice Chair; Mr. Doug Swanson (Remote Participation) and Mrs. Ashley Coake. Absent: Mr. Dennis Setliff.

Staff members present included: Jared Linkous, Executive Director; Josh Tolbert, Deputy Director; Jonathan Sweet, County Administrator, Pulaski County; Timothy Kirtner, County Attorney and Ashley Edmonds, Clerk to the Board.

1. Welcome and Call to Order

Mr. Dean called the meeting to order at 9:00 a.m.

A. Confirmation of A Quorum

3 (Three) Board members were present. Mr. Doug Swanson participated remotely via videoconference and Mr. Dennis Setliff was absent.

2. Executive Session

A. Enter Into Executive Session

An Executive Session is requested pursuant to Section 2.2-3711. A. 8. of the 1950 Code of Virginia, as amended, to consult with staff on legal matters. (Staff attending: Mr. Jared Linkous, Executive Director, Mr. Josh Tolbert, Deputy Director, Mr. Jonathan Sweet, County Administrator and Mr. Timothy Kirtner, County Attorney; Guest attending: Mr. Eddie Hale)

On a motion by Mrs. Burchett, second by Mrs. Coake and carried, the Public Service Authority Board of Directors entered an Executive Session for discussion of the following:

Legal Consultation: Pursuant to Virginia Code Section 2.2-3711(A) 8 discussion for consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel regarding:

- Town of Pulaski Contracts/Agreements

Voting Yes: Mrs. Burchett, Mr. Dean, Mr. Swanson, Mrs. Coake.

Voting No: None.

Absent: Mr. Setliff.

B. Return to Open Session

On a motion by Mrs. Coake, second by Mrs. Burchett and carried, the Public Service Authority Board of Directors returned to open session.

Voting Yes: Mrs. Burchett, Mr. Dean, Mr. Swanson, Mrs. Coake.

Voting No: None.

Absent: Mr. Setliff.

C. Certification of Executive Session

On a motion by Mrs. Burchett, second by Mrs. Coake and carried, the Public Service Authority Board of Directors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Public Service Authority Board of Directors has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with provision of the Virginia Freedom of Act.

WHEREAS, Section 2.2-3371(A) of the Code of Virginia requires a certification by the Board of Directors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Public Service Board of Directors hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution files applies; and (ii) only such business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Public Service Authority Board.

Voting Yes: Mrs. Burchett, Mr. Dean, Mr. Swanson, Mrs. Coake.

Voting No: None.

Absent: Mr. Setliff.

### 3. Approval of the Agenda

#### A. Additions or Changes to the Agenda

On a motion by Mrs. Coake, second by Mrs. Burchett and carried, the Board accepted the agenda with the addition of the following item:

#### #4. Action Items (New Business) A. Extension of Contract for Refuse Collection and Billing Services - Town of Pulaski

Voting Yes: Mrs. Burchett, Mr. Dean, Mrs. Coake.

Voting No: None.

Absent: Mr. Swanson, Mr. Setliff.

### 4. Action Items (New Business)

#### A. Modification Agreement for the 1986 Refuse Collection Agreement with the Town of Pulaski and the Pulaski County Board of Supervisors

On a motion by Mrs. Burchett, second by Mrs. Coake and carried, the Board approved the Modification Agreement for the 1986 Refuse Collection Agreement with the Town of Pulaski and the Pulaski County Board of Supervisors and to direct Counsel for the PSA to send a written notice of termination of the 1986 Refuse Collection Agreement if all of the other parties to the 1986 Refuse Collection Agreement do not approve the Modification Agreement.

Voting Yes: Mrs. Burchett, Mr. Dean, Mrs. Coake.

Voting No: None.

Absent: Mr. Swanson, Mr. Setliff.

On a motion by Mrs. Burchett, second by Mrs. Coake and carried, the Board allowed the Vice Chair, if necessary, to sign the Modification Agreement.

Voting Yes: Mrs. Burchett, Mr. Dean, Mrs. Coake.

Voting No: None.

Absent: Mr. Swanson, Mr. Setliff.

The Board members enthusiastically expressed their willingness to participate on any committees or in discussions regarding refuse service and other matters of concern with the Town of Pulaski.

Mrs. Coake stated that the Board's primary objective was not terminate the 1986 refuse collection contract with the Town of Pulaski and Mrs. Burchett added that the Board's desire is to serve all the residents in the County with the best price and level of service possible.

### 5. Adjournment

#### A. Adjournment

On a motion by Mrs. Burchett, second by Mrs. Coake and carried, the Board adjourned their February 24, 2022, special called meeting.

Voting Yes: Mrs. Burchett, Mr. Dean, Mrs. Coake.

Voting No: None.

Absent: Mr. Swanson, Mr. Setliff.

The monthly meeting of the Public Service Authority Board of Directors will be held on Tuesday, March 8, 2022, at 9 a.m. in the Executive Training Room of the County Administration Building, 143 Third Street, N.W., in the Town of Pulaski, Virginia.



Dave Dean, Chair



Ashley Coake, Secretary

