

At a work session on the FY 2027 Budget (Review of Proposed FY-27 Budget) of the Public Service Authority Board of Directors held on Tuesday, March 24, 2026, at 2:30 p.m. in the Executive Training Room, 143 Third Street, N.W., in the Town of Pulaski, Virginia, the following Board members were present: Mrs. Nancy Burchett, Chair; Mrs. Ashley Coake, Vice- Chair; Mr. Dennis Setliff, Mr. Eddie Hale and Mr. Alan Graybeal.

Staff members present included: Jonathan Sweet, County Administrator; Josh Tolbert, Deputy Director; Justin Martin, Finance Director; Tammy Nichols, Human Resources Director, Pulaski County; John Neal White, Esquire, Managing Partner, Glenn Robinson Cathey Skaff & White, Attorneys and Ashley D. Edmonds, Clerk to the Board.

## 1. Welcome and Call to Order

### A. Welcome and Call to Order

Mrs. Burchett welcomed and called the Work Session on the FY 2027 Budget (Review of Proposed FY 27 Budget) to order at 2:30 p.m.

## 2. Executive Session

### A. Enter Into Executive Session

An Executive Session is requested pursuant to Section 2.2-3711. A. 1 of the 1950 Code of Virginia, as amended, to discuss personnel and legal matters. (Staff attending: Mr. Jonathan Sweet, County Administrator; Mr. Josh Tolbert, Deputy Director; and Mrs. Tammy Nichols, Human Resources Director. Guest present: John Neal White, Esquire, Managing Partner, Glenn Robinson Cathey Skaff & White, Attorneys)

On a motion by Mr. Setliff, second by Mrs. Coake and carried, the Public Service Authority Board of Directors entered an Executive Session for discussion of the following:

Personnel: Pursuant to Virginia Code Section 2.2-3711 (A) 1 discussion for consideration of employment, assignment, promotion, performance, demotion, salaries, disciplining, or resignation of public officers, appointees or employees, regarding:

- Update on Jamie Long Lawsuit

Legal Matters: Pursuant to Virginia Code Section 2.2-3711 (A) 8 discussion of legal matters regarding:

- Radford Water Agreement

Voting Yes: Mr. Setliff, Mr. Hale, Mrs. Burchett, Mrs. Coake, Mr. Graybeal.

Voting No: None.

#### B. Return to Open Session

On a motion by Mr. Hale, second by Mr. Setliff and carried, the Public Service Authority Board of Directors returned to Open Session.

Voting Yes: Mr. Setliff, Mr. Hale, Mrs. Burchett, Mrs. Coake, Mr. Graybeal.

Voting No: None.

#### C. Certification of Executive Session

On a motion by Mrs. Coake, second by Mr. Graybeal and carried, the Public Service Authority Board of Directors adopted the following resolution certifying conformance with the Virginia Freedom of Information Act:

WHEREAS, the Public Service Authority Board of Directors has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with provision of the Virginia Freedom of Act.

WHEREAS, Section 2.2-3371(A) of the Code of Virginia requires a certification by the Board of Directors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Public Service Board of Directors hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution files applies; and (ii) only such business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Public Service Authority Board.

Voting Yes: Mr. Setliff, Mr. Hale, Mrs. Burchett, Mrs. Coake, Mr. Graybeal.

Voting No: None.

### 3. Review of Proposed FY 27 Budget

#### A. Proposed FY 27 Budget

Staff discussed the following items affecting the proposed FY 27 Budget and recommendations:

- Removal of water tank painting from proposed Capital Improvement Plan
- Reduction of proposed telemetry costs by \$123,000.00 in proposed Capital Improvement Plan
- Projected 2% state bonus and 2% cost of living adjustment for employees
- Hiring of Executive Director/funding at 100% (salary & benefits)
- 10% increase on employee health increase
- Banking fees increased
- Electric and telephone service/radio telemetry rate increase
- Information Technology & garage charges - 7% increase
- Increases in New River Resource Authority and Pepper Ferry Regional Wastewater Treatment Authority rates

- Increase of City of Radford water purchase rate (74%)

Staff provided a comparison of surrounding localities rates for review.

On a motion by Mrs. Coake, second by Mr. Hale and carried, the Board approved the advertisement of a proposed 8% increase to water, sewer and refuse rates for FY 27.

Voting Yes: Mr. Setliff, Mr. Hale, Mrs. Burchett, Mrs. Coake, Mr. Graybeal.

Voting No: None.

#### 4. Adjournment

##### A. Adjournment

On a motion by Mr. Graybeal, second by Mr. Hale and carried, the Board adjourned its March 24, 2026, budget work session.

Voting Yes: Mr. Setliff, Mr. Hale, Mrs. Burchett, Mrs. Coake, Mr. Graybeal.

Voting No: None.

The next regular meeting of the Pulaski County Public Service Authority Board of Directors is scheduled for Tuesday, April 14, 2026, at 9 a.m. in the Board Room, Pulaski County Administration Building, located at 143 Third Street N.W., in the town of Pulaski, Virginia.

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Nancy M. Burchett, Chair

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Dennis L. Setliff, Secretary